Guide to Student Support

Virginia-Maryland
College of
Veterinary Medicine

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Please note that the electronic version, posted to the website, supersedes all previous versions of this document.

I. PEOPLE AND OFFICES YOU SHOULD KNOW

ACADEMIC AFFAIRS FACULTY
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Fax: 540-231-9290

Dr. Katherine Fogelberg .... ksfogelberg@vt.edu

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Director of Student Success

ACADEMIC AFFAIRS SUPPORT STAFF

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First Teaching Time Specialist

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Administrative Assistant

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Educational Technologist

MULTIDISCIPLINE LABORATORIES (MDL) SUPPORT STAFF

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Jeffrey Estienne...jeff0311@vt.edu

Lab Specialist

Kim Garnett...kimber5@vt.edu

Lab Specialist

Sarah Grace Kenley ....skkenley@vt.edu

Lab Specialist

Lauren Scaletta ....laurenws@vt.edu

Lab Specialist

Shane Wolfe..wshane97@vt.edu

Lab Specialist

ANATOMY PREPARATION LABORATORY (APL)

Zachary Aardweg .... wshane97@vt.edu

Anatomical Preparator

DEAN'S OFFICE - VMIA

Dr. Dan Givens .... cvmdean@vt.edu

Dean

Sheila Steele .... ssteele@vt.edu

Executive Assistant

OFFICE OF ADVANCEMENT-VMIA

General Contact Information:

odamato@vt.edu

Phone: 540-231-3927

Sandra Torget .... storget@vt.edu

Assistant Dean of Advancement

IT SUPPORT-IDRF

General Contact Information:

vethelp@vt.edu

Phone: 540-231-2791

Kim Ascue .... vethelp@vt.edu

Director of Information Technology

VMCVM LIBRARY

Kiri DeBose .... kdebose@vt.edu

Head, Veterinary Medicine Library & Liaison to Animal Sciences

Chris Barb .... clbarb@vt.edu

Veterinary Library Assistant

Trent Davis ....tdavis5@vt.edu

Licensed Professional Counselor Cook Counseling Center

Kela Rosario...kela18@vt.edu

Licensed Professional Counselor Cook Counseling Center

VETERINARY TEACHING HOSPITAL-PHASE I

General Contact Information:

https:/vth.vetmed.vt.edu

Phone: 540-231-4621

II. WELLBEING SUPPORT SERVICES

At VMCVM, we believe it is important to take care of your mind and body. Below are some resources that you may find helpful.

STUDENT WELLBEING RESOURCES

SAVMA Wellness Committee

The mission of the Student American Veterinary Medical Association (SAVMA) Wellness Committee is to promote mental and physical wellness for veterinary students and faculty at the college. The Wellness Committee hosts events such as weekly yoga classes, relaxation sessions, guest speakers, and more.

https://gobblerconnect.vt.edu/organization/savma_chapter

Hokie Wellness

Hokie Wellness strives to educate and empower every Hokie to take an active and engaging day-to-day approach to their wellness in order to enjoy a long, healthful, and purpose-filled life.

McComas Hall, Ste. 195
895 Washington St
Blacksburg, VA 24061
540-231-2233
https://hokiewellness.vt.edu

PHYSICAL WELLBEING RESOURCES

Schiffert Student Health Center

Schiffert Health Center is Virginia Tech's on- campus health care center. Our clinical staff of 13 physicians, nurse practitioners, and physician assistants administer care for a wide range of medical concerns. With a travel clinic, women's clinic, nutrition clinic, and allergy and immunization clinic as well

as a radiology department, laboratory, and pharmacy, Schiffert Health Center can easily address all of your health care needs. See their website for current hours as well as holiday hours.

McComas Hall
895 Washington St
Blacksburg, VA 24061
540-231-6444
https://healthcenter.vt.edu/

Food Insecurity
If you are hungry and are not sure where your next meal will come from, food is available at the Manna Ministries (http://www.209mannaministries.org/) and the Interfaith Food Pantry (http://newrivercommunityaction.org/IFP/)

Food is also available at the CVM Food Pantry. The Pantry is located in the stairwell leading up to the Office of Academic Affairs.

Recreational Sports
Rec Sports provides opportunities for students, faculty, and staff to engage in physical activities to create healthy lifestyle habits. We encourage all Hokies to join the Hokie Movement and find a way to move that works for you!

McComas Hall
895 Washington St.
https://recsports.vt.edu/

Venture Out
Venture Out is an excellent way to see beautiful areas, explore, and be active. We provide fun, exciting, and educational outdoor services to students, faculty, staff, and the greater Hokie community. We specialize in outdoor adventure recreation, team building, and quality rental gear at unbeatable rates, as well as a valuable resources to help you plan your own perfect adventure

205 West Roanoke Street Blacksburg, VA 24061
540-231-4982
https://recsports.vt.edu/outdooractivities/outdoorrecreation.html

EMOTIONAL AND MENTAL WELLBEING RESOURCES

VMCVM RESOURCES

VMCVM Counseling
Within the College of Veterinary Medicine, professional counseling is provided by the Cook Counseling Center. Two counselors are available to speak to students one-on-one. To schedule an appointment, email trentdavis@vt.edu or kela18@vt.edu. Students may contact the Office of Academic Affairs for assistance with scheduling appointments or answering questions regarding counseling.

Phase III, Suite 222
Scheduled appointments and walk-ins available

Wellness Room

The VMCVM Wellness Room, located in the Veterinary Medicine Library, offers a quiet space for spiritual, mental and emotional wellness. The room features frosted glass panels for privacy, natural light, and amenities such as resistance bands for light exercise and yoga poses. Its location within the library also facilitates easy reservations and bookings. The space is available in 15-minute increments.

Office of Academic Affairs

The Office of Academic Affairs faculty (Associate Dean for Professional Programs, Assistant Dean of Student Affairs and Admissions, and the Director of Student Success) are available to meet confidentially with you regarding any issues that may arise during the semester.

Phase III, Suite 213
acadaff@vt.edu Phone: 540-231-4090

VIRGINIA TECH RESOURCES

Cook Counseling Center

Cook Counseling Center provides students with someone to talk to about anxiety, depression, eating issues, loneliness, sexual concerns, relationship issues, and more. Students can learn more about themselves as individuals, form deeper relationships with their peers, and grow to benefit our community and society at large. Their staff provides individual and group counseling, psychiatric care and psychotherapy, and educational programming. Students also have free, 24/7 access to virtual care services with TimelyCare – a virtual health and well-being platform from TimelyMD, designed for college students.

Main Office:
2475 Oak Lane
Blacksburg, VA 24061
Phone: 540-231-6557

Satellite Office:
East Eggleston, RM 107 500 Drillfield Dr.
Blacksburg, VA 24061
Phone: 540-231-7809

Satellite Office:
Kent Square, Suite 201-202 202 S. Main St.
Blacksburg, VA 24060
Phone: 540-231-0826
https://ucc.vt.edu/

Satellite Office:
300 Turner Street NW, Suite 4500
Blacksburg, VA 24061
Phone: 540-231-3314

TimelyCare

TimelyCare is a virtual health and well-being platform available 24/7, 365 days a year, for Virginia Tech students. Students will have access to: unlimited on-demand mental health support 24/7, available to all Virginia Tech students throughout the world, through TalkNow; unlimited access to health coaching, available to all Virginia Tech students throughout the world; and scheduled counseling sessions, limited to 12 sessions per academic year, available to all Virginia Tech students throughout the United States.

Go to timelycare.com/virginiatech or download the TimelyCare app to access care. Use your VT email to log in.

Interpersonal Violence

If you need support for sexual assault and/or interpersonal violence, contact the Virginia Tech Police or Blacksburg Police at 911 (in an emergency) or 540-382-4343. If you report a sexual assault that occurred on the Virginia Tech campus, the VT Police Department will investigate, provide assistance, and offer related services to support your safety and well-being. If the crime occurred in another jurisdiction, the VT Police Department will assist you in accessing assistance in that jurisdiction. Guidance for filing anonymous or formal reports can be found at:

https://safe.vt.edu

If you identify as female and need support for sexual assault and/or interpersonal violence, contact: The Women's Center at Virginia Tech at 540-231-7806 or the 24-hour Women's Crisis Hotline at 540-639-1123

Women's Center at Virginia Tech

Founded in 1994, the Women's Center at Virginia Tech serves the students, faculty, and staff of Virginia Tech. Its mission for a quarter of a century has been to promote a Virginia Tech community that is safe, equitable, and supportive for women and that celebrates their experiences, achievements, and diversity.

206 Washington St
Blacksburg, VA 24061
Phone: 540-231-7806
https://www.womenscenter.vt.edu/

Virginia Tech Family Therapy Center

Since 1979, therapists at the Family Therapy Center of Virginia Tech have provided low- cost, high quality marriage and family therapy and mental health services to individuals, couples, and families in the New River Valley and surrounding areas. The Family Therapy Center is the clinical and research training facility for doctoral students in Virginia Tech's marriage and family therapy program.

Services at the Family Therapy Center are provided without discrimination on the basis of age, color, disability, sex (including pregnancy), gender, gender identity, gender expression, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran status, or on any other basis protected by law.

840 University City Blvd., Suite 1
Blacksburg, VA 24060
Phone: 540-231-7201
https://familytherapy.vt.edu/ftc/

Psychological Services Center

The Psychological Services Center offers a variety of mental health services to any member of the community. Our assessment and treatment techniques are empirically supported to be effective and safe.

3110 Prices Fork Road Blacksburg, VA 24061
Phone: 540-231-6914

https://support.psyc.vt.edu/centers/psc

Suicide Prevention
If you or a friend are contemplating suicide or hurting yourself, contact Suicide Prevention:
540-231-6557 or 988

Virginia Tech Police
330 Sterrett Drive
Blacksburg, VA 24061
540-231-6411
EMERGENCY: 911
https://police.vt.edu/

LOCAL RESOURCES

New River Valley Community Services: Raft Crisis Hotline
The Raft Crisis Hotline is a program of NRVCS (New River Valley Community Services) that offers free paraprofessional phone counseling services to the community.

Our volunteers provide suicide and crisis intervention, empathy and support, mental health and substance abuse information and referrals to the counties of Montgomery, Floyd, Giles, Pulaski and the City of Radford (including Virginia Tech and Radford University).

540-961-8400
http://www.nrvcs.org/raft/

Carilion CONNECT
CONNECT is a confidential, 24-hour emergency evaluation and referral service provided by Carilion Clinic to members of our community. CONNECT is staffed by psychiatric nurses and clinical social workers trained to help people access psychiatric and behavioral medicine support.

540-981-8181 or
Toll-free:800-284-8898

LewisGale Mental Health Programs
LewisGale Regional Health System's behavioral health services have served southwest Virginia since 1975 and lead the region in providing high-quality psychiatric care. We combine advanced medical expertise with years of experience to offer unparalleled attention for your emotional health needs.

540-776-1100 or Toll-free: 877-886-7026

Blacksburg Police
200 Clay St SW Blacksburg, VA 24060
540-443-1400   EMERGRENCY: 911

ACADEMIC WELLBEING RESOURCES

Tutoring Services

The DVM program offers an excellent and strenuous curriculum. At times, additional academic support is needed.

To receive one-on-one tutoring services, you must meet one of the following criteria: you have a percentage score of less than 79 in at least one course, or the Office of Academic Affairs has recommended you for tutoring.

Drop-in tutoring for 1st and 2nd year courses is open to all students. The Director of Student Success will notify students of hours and locations.

If you are interested in tutoring, contact the Office of Academic Affairs to check your eligibility. If you would like to apply to be a tutor, please contact the Director of Student Success.

Proactive Support and Intervention Program (PSIP)

The Proactive Support & Intervention Program (PSIP) is a program designed to provide academic support at various stages throughout the program. The Office of Academic Affairs works with students who may require academic support to identify needs and establish short and long-term action plans that promote academic, personal and professional accomplishments.

While enrolled in the PSIP, the student will not be permitted to run for any student leadership position. This includes class officer, student clubs, Honor Board rep, Ambassador Program, etc. However, this does not preclude students from participating as members of any student organization. During PSIP meetings, the Director of Student Success will work with students to identify any leadership roles and determine if the student should transition from a leadership position.

Please see the Student Handbook for details and requirements of each level of the PSIP.

Study Spaces

The college has several popular study spaces. Some are available on a reservation basis as well as on a first-come-first-served basis for individual and group study. Electronic placards at the entrance to classrooms indicate if spaces are reserved at that time. Placards show red if the space is reserved and green if it is open, and list upcoming reservations. Students are not to enter a reserved space. Interrupting meetings will be considered unprofessional behavior and will be reported. Spaces not reserved may be used as available. Students will only be able to reserve study spaces after hours (5 pm-7 am) once a week. There are spaces within the college that you do not need to reserve such as the Waterfall Room, the Commons and the quiet space within the library. There are also study spaces on main campus that veterinary students can reserve.

Rooms can be reserved on the CVM intranet by filling out the Space Reservation Form. Attempting to have other administrative support staff reserve rooms will be considered unprofessional behavior and will be reported. The Office of Academic Affairs has access to all reservations, which are reviewed each day.

If rooms are not reserved, the space may be utilized as long as it remains available. If someone has reserved the room and arrives at their reservation time, the space must be vacated immediately and professionally.

This policy does not apply to student organization events or student leadership meetings.

Waterfall Room

The Waterfall Room (CVM Student Lounge) is a multi-functional study space adjoining the Commons and the Vet Med Library. This space has designated hours for quiet study and group study times.

Two large screen monitors are available for use and have HDMI cable hook-ups available for student use. Additionally, two PC stations are available as well. This space is available for student use with the exception of special events when the room is reserved.

Additionally, the Waterfall Room has soundproof booths for private phone calls or just to get away from it all on a first-come, first-served basis.

Monday-Friday:
- Until 8 am Quiet Study
- 8 am-1 pm Group Study
- 1 pm until Quiet Study

Saturday:
- Until 1 pm Group Study
- 1 pm until Quiet Study

Sunday:
- Until 1 pm Quiet Study
- 1 pm until Group Study

FINANCIAL WELLBEING RESOURCES

Financial Aid

VMCVM Federal School Code for FAFSA filing purposes is 003754.

Please contact Stephanie Breeding for specific information regarding your federal student loan application and disbursements.

Office of University Scholarships and Financial Aid Student Services Building, Ste 200
800 Washington St SW Blacksburg, VA 24061
540-231-5179
gradaid@vt.edu
http://www.finaid.vt.edu

Scholarships

Each spring semester, students will be contacted by the Office of Academic Affairs via email with detailed instructions on how to apply for scholarships and awards. Students may apply for as many scholarships as they are qualified for.

To apply for a scholarship or award, a student must have completed and submitted a FAFSA form (https://studentaid.gov/h/apply-for-aid/fafsa).

Employment While in Veterinary School

Students may choose to obtain employment while enrolled in the DVM program. Examples of such employment include working in the Veterinary Teaching Hospital (most of which are linked to work study), being a student representative for an outside company, performing part-time ad hoc pet-sitting services, or being employed by a local business or entity, such as a restaurant.

Students should be mindful to balance their financial well-being with their intellectual well- being when considering employment while in the DVM program.

> Financial Education

Financial education is included as an integral part in the DVM curriculum. Hokie Wellness also provides financial wellness resources at https://hokiewellness.vt.edu/students/financial-wellness-resources.html.

Students may find more information on Virginia Tech's Financial Wellness resources by contacting Kevin Sutton at suttonkl@vt.edu

III. OTHER SUPPORT SERVICES

Services For Students with Disabilities (SSD)

SSD's goal is to remove disability related barriers for students in the learning, living, and dining environments. They strive to maximize access and opportunity. Through an iterative interactive process, SSD determines accommodations tailored to the individual needs of students.

Lavery Hall, STE 310 430 Old Turner Street Blacksburg, VA 24061

540-231-3788

ssd@vt.edu

http://www.ssd.vt.edu

Office of Veteran Services

The Office of Veteran Services is the primary resource for Virginia Tech veterans and their dependents. Staff work closely with the Department of Veterans Affairs to receive and process all documentation related to veteran and military student educational benefits.

Hillcrest Hall
385 W. Campus Drive, Ste 111
Blacksburg, VA 24061
540-231-5815
veteran@vt.edu
http://veterans.vt.edu/students.html

Office of Equity and Accessibility

The Office of Equity and Accessibility assists in creating and maintaining inclusive, diverse, and respectful learning, living, and working environments. Members of the team work toward ensuring diverse representation in these environments by providing opportunities for each individual's full participation and success in every facet of the campus community. The office also provides information on dealing with concerns about possible harassment or discrimination, as well as workshops for members of the Virginia Tech community.

North End Center, Ste 2300 300 Turner St. Blacksburg, VA 24061 540-231-2010
equityandaccess@vt.edu
http://www.oea.vt.edu

Cranwell International Center

Cranwell International Center is committed to the university's globalization initiatives and serves as the primary support service for the international community. Cranwell International Center promotes intercultural exchange, fosters a welcoming environment, and enhances the experience of all university

and community participants. We support the university's focus on teaching and learning, research and discovery, and outreach and engagement through our commitment to quality programming, strong advocacy, collaboration, a dedicated facility, and valuable services.

Harper Hall
240 West Campus Drive Blacksburg, VA 24061
540-231-6527
international@vt.edu
http://www.international.vt.edu/

IV. GETTING AROUND CAMPUS

PARKING & TRANSPORTATION

Parking Services

Students will comply with all University rules and regulations pertaining to registration and operation of motor vehicles. To park on campus, students must purchase the appropriate parking permit through VT Parking and Transportation each academic year. All vehicles, motorcycles, and motor scooters on campus are required to be registered with Parking and Transportation. Vehicles parked on property that receive service from Parking and Transportation are required to display a parking permit (government vehicles excluded). For more information, contact Parking Services.

505 Beamer Way
Blacksburg, VA 24061
540-231-3200
parking@vt.edu
https://parking.vt.edu/

Alternative Transportation

Blacksburg Transit	Hokie Bike Hub	Roam NRV	RIDE Solutions	Mass Transit
Fare-free to students Serves NRV area	Bike maintenance and education Bike registration	Bike-share for VT and NRV area	Free carpool matching. Four free rides per year.	Regional, statewide and out of state options
https://parking.vt.edu/alternative.html				

V. LIBRARIES & OTHER VIRGINIA TECH RESOURCES

LIBRARIES

VMCVM Library-Blacksburg

The library for the college is the Veterinary Medicine Library, located on the main floor of the facility, Phase III, through the Waterfall Room/Student Lounge.

General Information:
540-231-6610
http://www.guides.lib.vt.edu/vetmed

Collections
The journals, books, textbooks, software, and multimedia housed in the Veterinary Medical Library encompass veterinary medicine, the basic biomedical sciences, and major works in clinical medicine. Many journals are available online, as are several e-books in these subject areas.

Course Reserves
The Reserve Collection consists of materials on permanent reserve, as well as those on temporary reserve for specific courses or class year. Materials needed for courses are placed on temporary reserve at the request of faculty for short-term (2 hour) use. Reserve items checked out less than 2 hours before the library closes are due back within an hour of the library opening the next day. A book drop is available to return materials outside the library.

Online Resources
Access these resources through the Vet Med Library webpage at:

http://guides.lib.vt.edu/vetmed/

The subject guide for veterinary medicine, which includes resources related to each of the tracks in the DVM program is at:

https://guides.lib.vt.edu/subject-guides/vm

Some of the primary databases of interest to veterinary students are:

- **CAB Abstracts:** indexes international publications and covers agriculture, life sciences, and veterinary medicine.

- **PubMed:** freely searchable database on several areas of medicine including veterinary science. Provides links to publisher sites and includes access to other NCBI databases.

- **AGRICOLA:** covers agriculture, life sciences, and veterinary medicine in primarily US-based institutions.

- **Web-of-Science:** covers several areas of science, includes "cited by" options to locate resources that have been cited since the original publication.

- **CONSULTANT:** quick diagnostic support system available from Cornell University; apps are available as well.

Circulation of Materials

Books, journals, and equipment to be used outside of the library must be checked out at the Circulation Desk by presenting your Hokie Passport (not CVM badge/swipe card). Some equipment must be checked out even for use within the library. Students can check books out from the main collection for 6 months with 3 renewals. Other materials and equipment will have different checkout periods.

To view items you have checked out, you can access "My Library Account" using your last name and Hokie Passport ID number here: https://lib.vt.edu/.

Additional Services
The Vet Med Library provides a wide variety of services, including study spaces, equipment lending, off-campus access to electronic resources, research assistance, a charging locker (in the waterfall room), and a 3D printer, just to name a few.

Interlibrary Loan Service
Materials that you need that are not owned by Virginia Tech libraries, or that are only available in print but you wish for an electronic copy, can be obtained for you through Interlibrary Loan (ILL) https://guides.lib.vt.edu/ill. There is no charge for either scanned articles or book chapters. Interlibrary loan books are also able to be sent to the Vet Med Library for pick-up, just make sure you have set "Vet Med" as the delivery option in your ILLiad account (http://vt.hosts.atlas-sys.com/logon).

Delivery Service
Materials owned by the University Libraries can be checked out and returned through the Veterinary Medical Library. Any item with a green "request" icon in Addison, the library catalog, is able to be sent to the Vet Med Library.

VMCVM Library-Marion duPont Scott Equine Medical Center
The center offers a small collection of resources focused on equine medicine. Books are listed in the library's Discovery Search (https://virginiatech.on.worldcat.org/ advancedsearch) and limiting results to the Equine Medical Center. While materials are listed as "library use only" they can be checked out at the EMC. Note, borrowers are responsible for returning all borrowed materials before their appointment at the center ends, or they will be billed for replacement.

Fralin Biomedical Research Institute and Health Science & Technology Library (FBRI HS&T Library)
This library is located next to the Animal Cancer Care and Research Center at 4 Riverside Circle. Those working in Roanoke can use this library for 3D printing, delivery of materials to that campus, and utilize a range of other services available at that location.

4 Riverside Circle
Roanoke, VA 24061
540-231-6170
https://guides.lib.vt.edu/fbrihstlibrary

Carol M. Newman Library
Carol M. Newman Library is the main university library. In addition to the many services and materials available at the Newman Library, room 416 on the 4th floor is designated as the Graduate Study Room. This typically quiet room is specifically for graduate students (including veterinary students) to study and

relax. Access is limited through the Hokie Passport (not your CVM swipe badge), which must be swiped before the door will open. If your Hokie Passport does not open the door, contact the Graduate School.

560 Drillfield Drive
Blacksburg, VA 24061
540-231-6170
https://www.lib.vt.edu/

OTHER VIRGINIA TECH SERVICES

Hokie Passport Services
Hokie Passport Services provides the official identification card that permits authorized access to university services and facilities, your dining plan and your Hokie Passport Account. The card also functions as a bus pass and proof of identification for classrooms and university functions. First-year students will have scheduled time during orientation to obtain their Hokie Passport.

800 Washington Street, SW, *Ste 100*
Blacksburg, VA 24061 540-231-5121
hokiepassport@vt.edu
www.hokiepassport.vt.edu

Bookstores
The University Bookstore and Volume Two Bookstore are part of a non-profit corporation, Virginia Tech Services, Inc., that returns all profits to Virginia Tech for student-related scholarships and improvements. Since 1968, Virginia Tech Services, Inc. has returned funds valued at over $46 million dollars for such uses.

University Bookstore
115 Kent Street
Blacksburg, VA 24061
540-231-5991
http://www.bookstore.vt.edu
Volume Two Bookstore
801 University City Blvd., Suite 22
Blacksburg, VA 24060
540-231-9674

Graduate Life Center
Conveniently located near the library, Squires Student Center, academic buildings, and downtown Blacksburg, the Graduate Life Center (GLC) provides an intellectually stimulating and rich learning environment through spaces, services, and programming that enhance the graduate education experience, meet the unique needs of graduate and professional students, and encourage and facilitate their active participation in the graduate community.

The center's primary mission and function are to promote graduate education and graduate community. In this capacity, the center and its various functional areas are used for events and services organized or held by or for the Graduate School, graduate students, and graduate alumni. The GLC provides a hub for graduate student life, offering students opportunities to meet and collaborate with faculty and peers

across disciplines, develop skills for academic and professional success, and maintain a healthy work-life balance.

Graduate Life Center
Otey Street
Blacksburg, VA 24061
540-231-6500

Passport Acceptance Facility
If you need a U.S. passport, there is a certified U.S. Department of State Passport Acceptance Facility located in Blacksburg, VA, on Virginia Tech's campus. This site offers the products and services needed for a first-time passport and renewal passport applications. Located on the first floor of Squires Student Center, their services are offered for both the Virginia Tech community and the general public. Virginia Tech U.S. Passport Acceptance Facility will be operating by appointment only. Appointments can be made online or by phone up to 24 hours in advance. A pre-appointment phone screening will be required to ensure an in-person appointment is necessary and that you have all necessary documentation before coming to your appointment.

First Floor Squires Student Center
290 College Avenue
Blacksburg, VA 24061
540-231-9844
SECLPassports@vt.edu
https://campuslife.vt.edu/secl_services/passport-acceptance-facility.html

VI. GETTING INVOLVED ON CAMPUS

CLASS OFFICERS

Guidelines For Elections
Class officers are intended to act as a supportive body to their respective class and act as liaisons with other classes, faculty, and the university in a professional and respectful manner.

The election process:

- Elections will be conducted at the end of the first fall semester. All nominees must have earned a 70% or higher on their first exam to be eligible for a class officer position. The Office of Academic Affairs will send out a call for nominations immediately after the first exam.

- The class will have a specified time to review all nominees before a vote is held.

- Officers will be elected by a simple majority vote.

- Elections will be conducted through an electronic platform to ensure transparency and fairness of the process.

- The Office of Academic Affairs will oversee the process.

- Once elected, officers will serve until fall semester of their second year. At that time, the Office of Academic Affairs will survey the class to determine if new elections are necessary. If so, there will be a call for nominations and elections will be conducted through an electronic platform to ensure transparency and fairness of the process.

- The newly elected officers will hold their respective positions until graduation.

It is not uncommon for the same person to hold their class officer position for 4 years. Please note that students in the Proactive Support and Intervention Program, an academic support program, will not be eligible to run for or continue to hold elected class offices.

An officer may step down at any point in time and for any reason if they feel they are unable to fulfill the duties of their elected position. The Office of Academic Affairs will assist with any interim election.

Roles of Class Officers

Below is a brief description of the class officer positions. Please note there are mandatory and recommended positions. The class may identify the need for additional positions that are not listed below.

Mandatory Class Positions

President

One (1) president is chosen by the class. The president helps organize and coordinate efforts of the class and all class officers. The president serves as a liaison between the class and faculty and/or administration, including hearing concerns of students/faculty and relaying that information to the class. Other duties include scheduling class and officer meetings and maintaining the class as a registered student organization (see Policy 8013: http://www.policies.vt.edu/8013.pdf). The president helps to give guidance and structure to the individual class officers. If the class chooses to have Student Course Representatives (see later section), then the president is in charge of assigning these roles.

Vice Presidents

Two (2) vice-presidents are usually chosen by the class. The vice-presidents assist the president and should be able to perform the same duties as the president if necessary. The vice-presidents may attend meetings when the president is unable to do so, help other officers when they are overloaded, and may take on functions for which there is no elected officer. The vice-presidents should act as wellness officers in providing support relating to the mental and physical well-being of the students. They are available to provide advice about wellness and refer students to appropriate professional support services when necessary. They may organize seminars relating to wellness or keep the class informed about on-campus classes or seminars regarding well-being. The Director of Student Success can serve as a resource for these officers regarding wellness advice and activities.

Secretary

One (1) secretary is chosen by the class. The secretary keeps minutes at class meetings and meetings of class officers, maintains current contact information for class members (address, phone number, e-mail), and orders supplies such as scrubs, clinicians' jackets, etc. (including contacting vendors at times). Other duties may include maintaining any class related displays, maintaining a class listserv and

forwarding announcements to the class, and organizing a list of addresses and phone numbers where classmates can be reached during the summer.

Treasurer

One (1) treasurer is chosen by the class. The treasurer is responsible for handling class funds. Some duties include establishing a checking account, obtaining a tax ID number, budgeting, collecting and depositing money, and writing checks for various class purchases. The treasurer will be responsible for filing taxes each year in compliance with federal, state and university guidelines. The treasurer should keep complete records to show all transactions that involve money, including receipts for all purchases. The treasurer also is responsible for collecting class dues at the beginning of each semester. The treasurer may also need to represent the class in interacting with the Virginia Tech Student Budget Board, which is responsible for administering the Student Activity Fee Funding process for student organizations.

Sergeant-at-Arms

One (1) sergeant-at-arms is chosen by the class. The sergeant-at-arms has the primary responsibility to maintain order and equal speaking time for all attendees at class meetings and Executive Council meetings. The sergeant-at-arms calls the class to order, if necessary, when it is time for lecture or laboratory to begin. The sergeant-at-arms also maintains the orderly appearance of the classroom and associated spaces. These duties all require the sergeant-at-arms to be present in the classroom for routinely scheduled class events.

SAVMA Representative

Two (2) SAVMA representatives are chosen by the class. SAVMA representatives for the class attend SAVMA meetings, make announcements about SAVMA meetings/events, and attend monthly meetings of the extended SAVMA Executive Board. The class representatives also work with other class's SAVMA representatives to maintain an accurate record of students attending SAVMA meetings.

Traditionally, the SAVMA representatives have also been responsible for organizing the Semi- Annual Dog Wash at the college. This public event has served as a fundraiser run by and for the first year-class (with some proceeds also going to the second-year class and SAVMA) for well over 15 years.

DVM Honor Board Representatives

Three (3) honor board representatives are chosen by the class. Only students with high moral and ethical standards should be considered for this position. See the DVM Honor Code in the Academic Policies & Procedures for DVM Students: Years 1-3 handbook for a detailed description of honor board representative duties.

Professional Code of Conduct Committee Representatives

Two (2) Professional Code of Conduct Committee representatives are chosen by the class. Only students with high moral and ethical standards should be considered for this position. See the DVM Professional Code of Conduct for a detailed description of PCC representative duties.

Curriculum Committee Representative

One (1) Curriculum Committee representative is chosen by the class. This representative is expected to attend the Curriculum Committee meetings once every month during the fall and spring semesters and

during breaks if available. Their primary function is to report to the class on matters discussed at Curriculum Committee meetings and to represent the opinion of the class on curricular issues.

Social Media Representatives

Three (3) social media representatives are recommended. The social media representative will be responsible for all social media platforms, class listserv, communications and class websites ensuring that all class postings are professional and in alignment with class values, beliefs, and mission statement.

The following class officer positions are highly recommended but not mandatory:

Historians

Two (2) historians are chosen by the class. The historians keep a record of class activities, both academic and social. This usually involves taking photographs throughout the 4 years to use in a class scrapbook. The historian will also work with the social media representatives to share the class journey through photographs and video.

Fundraising Chairs

Three (3) fundraising chairs are chosen by the class. The fundraising chairs organize or oversee class fundraising ideas including design, planning, approval, ordering, storage, and selling. This is a very important position because funds raised by the class are the major source of income. It is helpful to have a committee or several other students who are willing to assist the fundraising chairs.

Social Chairs

Two (2) social chairs are chosen by the class. Social chairs help organize social events such as class parties. The social chairs keep the class informed about various performances on campus, ranging from theatre to concerts to sporting events.

Service Representative

It is recommended that the class select two (2) service representatives. The service representatives are responsible for coordinating in-class activities that involve outreach to the class, veterinary school, university, and the community. They work with other clubs and organizations to make sure their respective class is supportive in a variety of endeavors.

STUDENT ORGANIZATIONS

DVM Student Organizations At VMCVM

Below is a brief summary of the student organizations within the veterinary college. More information regarding each of these organizations may be found on their individual websites:

https://dvm.vetmed.vt.edu/current-students/student-organizations.html

Student American Veterinary Medical Association (SAVMA)

The main student organization within the college is the Student American Veterinary Medical Association (SAVMA), which links students to the American Veterinary Medical Association (AVMA). Every veterinary school in the United States and Canada has a SAVMA organization and they all unite as the Student American Veterinary Medical Association (SAVMA).

SAVMA helps maintain close ties with the AVMA, other student chapters, and to the Virginia, Maryland, and West Virginia Veterinary Medical Associations (VVMA, MVMA, and WVVMA respectively).

SAVMA serves as the student government of the Virginia-Maryland College of Veterinary Medicine and provides the major communication link between students and administration together with the class presidents. During the academic year SAVMA meetings are held on a regular basis. In addition, the organization sponsors social and education programs. Fundraising projects have enabled SAVMA to support worthwhile student activities such as the annual veterinary student symposium held at one of the colleges of veterinary medicine each spring.

The organization is entirely student run and there are opportunities for interested members to seek elective office or engage in committee work. Members in good standing are eligible, upon graduation, for membership in the AVMA at reduced rates for two years and can participate in the AVMA Insurance Trust.

SAVMA also offers an auxiliary organization specifically for spouses of SAVMA members. This club provides a way to share the problems and pleasures of being a veterinary student's spouse with people who understand.

Alpha Psi Veterinary Fraternity
Alpha Psi provides an opportunity for the development of lasting friendships between individuals in different classes or schools and is dedicated to the development of these individuals to better serve the veterinary profession. They involve students and faculty in parties, tailgates, intramural sports, and a national convention. We have developed an active relationship with chapters of other veterinary colleges. The veterinary medicine curriculum is one of the most rigorous professional curricula. The opportunity to draw support from other students and to allow release for the tensions involved in our day-to-day lives as veterinary students is what Alpha Psi offers.

American Association of Equine Practitioners (AAEP)
The AAEP addresses the needs of students interested in all levels of equine medicine and is open to all veterinary students regardless of future career pursuits. Some of the activities include monthly meetings with equine-oriented speakers, weekly rounds on a variety of clinical cases, and several wet labs designed to give students valuable clinical equine experience.

American College of Veterinary Pathologists, Student Chapter
This club is ideal for students with a serious interest in pursuing a pathology career as well as those who just want to find the answer to "What happened?" The club has histopathology and cytology rounds on Mondays and participates in the hospital's gross pathology rounds on Fridays. The organization also facilitates the shadowing of the on- call pathologists by interested club members during weekend necropsies.

American Veterinary Society of Animal Behavior
This club provides additional educational opportunities for students to learn about animal behavior through guest speakers, externship opportunities, group trips, and hands on training. Knowledge of animal behavior is a useful skill to have has a veterinarian whether you are a small, large, mixed, wildlife, or exotic veterinarian to help with diagnosis, prevention, and treatment. Animal behavior is important to be able to help clients with pet behavioral issues who are looking for ways to minimize or eliminate these problems. In addition to these opportunities, this club has the information from professionals to help first-year students train the MDL dogs during their socialization times more efficiently using appropriate training methods.

Association of Asian Veterinary Medical Professionals

The Association of Asian Veterinary Medical Professionals (AAVMP) is a national organization to represent, empower, and aid those who identify as Asian, Asian-American, and or Pacific Islander (AAPI). The club is dedicated to provide resources to students in ways that will allow them to become the professionals that they strive to be. This organization allows a comfortable space for members as well as people within the community to meet, connect, and share experiences. This club is not closed to members of VMCVM's community, anybody can join! We encourage and advocate for a diverse group of individuals at AAVMP.

Can I Vet Yet Mentorship Program? (CIVY)

The "Can I Vet Yet?" Mentorship Program aims to form lasting connections between VMCVM's veterinary students and Virginia Tech's pre-veterinary students as well as help pre-veterinary students build a competitive application, prepare for various interview formats, learn about professional dress code, and equip themselves with basic clinical, professional, and communication skills that will make them more competitive candidates for admission into veterinary school.

Christian Veterinary Fellowship (CVF)

Christian Veterinary Fellowship provides an opportunity for Christian veterinary students to learn, grow, and relax together. All are invited to weekly theology rounds at noon. Dates and locations will be included on the CVF videoboard slide. CVF also serves as a liaison between the school and Christian Veterinary Mission, which is an international, interdenominational relief and developmental non-profit organization that helps facilitate veterinarians to serve others through their profession, living out their Christian faith.

Students are teamed with practicing veterinarians and work in resource-poor countries across the globe to train community animal health care workers.

Companion Animal Club (CAC)

The CAC promotes the many facets of small animal veterinary medicine, particularly some of the specialized disciplines not emphasized in the curriculum. Some of CAC's focuses include alternative medicine, exotic animal medicine, shelter medicine, nutrition, and behavior. The club sponsors lectures and wet labs throughout the year. Our goal is to provide speakers and experiences to expose interested students to the diverse career options available within companion animal medicine.

Food Animal Practitioner's Club (FAPC)

The FAPC is a close-knit group of students with an interest in cattle, swine, sheep, goats, camelids, and poultry medicine. The club holds monthly rounds where various veterinary cases and farm management issues are explored. Meetings are held on the first Tuesday of every month, where outside speakers discuss a variety of aspects ranging from career opportunities and practicing food animal veterinary medicine abroad to new products and field experts. FAPC also hosts wet-labs working with different species as often as possible. Overall, this club provides a great opportunity to learn more about food animal medicine and husbandry while making new friends and having a lot of fun.

Integrative Veterinary Medicine Club (IVMC)

The IVMC provides information to students, graduates, and faculty members who are interested in learning about holistic veterinary medicine. The IVMC delivers educational resources, hands-on experiences, and networking opportunities to individuals to further their knowledge in the holistic

veterinary medical community. The IVMC also helps students and recent graduates gain professional certification and assist in their search for employment in the area of holistic veterinary medicine.

Latinx Veterinary Medical Association (LVMA), Student Chapter

LVMA is a student chapter of Latinx Veterinary Medical Association whose mission is to empower Latinx/Hispanic professionals in veterinary medicine and support the next generation of Latinx/Hispanic veterinarians. The goal is to create a *familia* within VMCVM that is inclusive to Latinx students but also allies that would love to celebrate our culture and accomplishments with us!

Maryland Veterinary Medical Association - Student Chapter (MVMA-SC)

The student chapter of the Maryland Veterinary Medical Association serves to strengthen the connection between the MVMA and all veterinary students at VA-MD Vet Med and to broaden the educational experience by providing supplemental opportunities for learning about veterinary practice in Maryland with regard to laws, economics, and networking. We also help students develop professional relationships with current practitioners in the state to provide opportunities for future career development.

National Association of Black Veterinarians

The SNABV is a student chapter of the National Association for Black Veterinarians. Our goal is to provide a safe space, an inclusive environment, and an extra door to endless opportunities. We pride ourselves in educating others while also creating opportunities for ourselves through mentorship, events, and conferences. With the Veterinary profession only yielding 1.7% of Blacks- it's imperative that we make our mark and create something special. We also open up the club to anyone who supports our culture, cause, and accomplishments and wants to be a part of something big!

Omega Tau Sigma (OTS)

OTS is a national veterinary service fraternity. The Lambda chapter is open to faculty, staff, and students and organizes social events as well as service projects, which include blood drives with the Red Cross, Pet Portraits with Santa, an Easter Egg Hunt, and many more. Through these events OTS allows students the opportunity to give back to the community and the profession as well as relax and take a break from academics.

Pride Veterinary Medical Community (PrideVMC)

PrideVMC is a national organization that strives to create a better world for the LGBTQ+ veterinary community. The goal of our student chapter is to advocate for the LGBTQ+ students within VMCVM and to provide them with a safe space where they can be their authentic selves, as well as being a resource to learn more about LGBTQ+ issues and/or identities.

Public Veterinary Practice Club (PVPC)

The Public Veterinary Practice Club promotes the many different facets of non-clinical veterinary medicine. We host a number of speakers and wet labs each semester, with the goal of exposing students to the variety of careers in public and corporate veterinary practice. Within PVPC, we have student chapters of the Association of Avian Veterinarians, Association of Exotic Mammal Veterinarians, Association of Reptile and Amphibian Veterinarians, and the American Association of Wildlife Veterinarians, each of which offers unique opportunities to learn about different and exciting species!

Student Chapter of the Veterinary Emergency and Critical Care Services (SCVECCS)

The Student Chapter of the Veterinary Emergency and Critical Care Services was formed to promote emergency medicine and related services at the college. The club organizes small animal intensive care experiences at the veterinary teaching hospital for student members and hosts speakers related to emergency medicine for all species. The club also hosts wet- labs during the academic year for students to develop hands on skills used in emergency veterinary practice.

Theriogenology Club
The Theriogenology Club focuses on more in-depth issues dealing with animal reproductive health and success. The club was formed to assist students interested in reproduction to gain more knowledge and experiences than they might get in the classroom. The club organizes several hands-on wet labs during the year, such as alpaca castrations and cattle ultrasonography, where students work directly with animals under the supervision of clinicians. Additionally, there are monthly rounds and meetings with speakers from both inside and outside the college who discuss reproductive topics in small animal, food animal, and equine areas.

Veterinary Business Management Association (VBMA)
The VBMA is a national student-managed organization intent on improving the veterinary profession through increasing business knowledge, creating networking opportunities, and empowering students to achieve their personal and professional goals. They share the belief of many other veterinary professionals; that to provide the best care for animals, we need to increase our knowledge about subjects outside of the medical realm so we can better serve our clients.

Veterinary Imaging Club
The Veterinary Imaging Club works to foster veterinary student engagement, education, and interest in the field of radiology and provides opportunities for experiences with different imaging modalities.

Veterinarians as One Inclusive Community for Empowerment
Veterinarians as One Inclusive Community for Empowerment (VOICE) is a student-run organization that seeks to increase awareness, respect, and sensitivity to differences among all individuals and communities in the field of veterinary medicine. VOICE also aims to celebrate diversity within our profession, to encourage campus environments that embrace diversity and promote the success of all students, and to emphasize the importance of cross-cultural awareness in veterinary medicine to meet the needs of our diversifying clientele.

Virginia-Maryland Surgery Club
The Virginia-Maryland Surgery Club's main purpose is to expose students to the field of surgery with hands- on wet labs, such as monthly suture clinics and lectures regarding the advancements in large and small animal surgery.

Virginia Veterinary Medical Association - Student Chapter (VVMA-SC)
The Student Chapter of the Virginia Veterinary Medical Association operates out of the Virginia-Maryland College of Veterinary Medicine and aims to provide exciting and worthwhile opportunities for the next generation of veterinarians.

Women's Veterinary Leadership Development Initiative Student Chapter (WVLDI)
The Women's Veterinary Leadership Development Initiative Student Chapter supports women in seeking and achieving leadership roles to match the shifting demographic of veterinary medicine. WVLDI

SC's vision is to develop confident leaders to take on roles that will continue to develop the veterinary profession.

Virginia Maryland College of Veterinary Medicine Alumni Society

The Alumni Society welcomes all VMCVM graduates as members into a lifelong professional society affiliated with the Virginia Tech and University of Maryland Alumni Associations. A Board of Directors and Alumni Council serve to represent the voices of over 3,000 members from the first graduating class in 1984 to present day. The Society's shared vision is to promote engagement through social events and interaction, career development and student mentoring, and to direct opportunities that function to advance the college and veterinary profession. Members of the Alumni Society are welcomed back to VMCVM throughout the year to reconnect with classmates, faculty, and students, and to share their knowledge and perspective in supporting students as they transition between vet school and a fulfilling professional life.

Starting A DVM Student Organization at The College

To start a DVM Student Organization at the college, please inform the Director of Student Success and SAVMA of your intended club and list the interested student leaders. SAVMA serves as the student government at VMCVM and acts like an umbrella organization to all other DVM student organizations. Once notified, SAVMA will inform you of the steps to complete the founding of your intended club. In addition, you must meet the requirements of starting a registered student organization (RSO) laid out by Virginia Tech's Student Engagement and Campus Life office.

http://www.campuslife.vt.edu/ Student_Orgs.html

ADDITIONAL STUDENT ORGANIZATIONS AT VMCVM

Biomedical and Veterinary Sciences Graduate Student Association (BMVS-GSA)

VA-MD Vet Med's Biomedical and Veterinary Sciences (BMVS) Graduate Student Association serves to represent the graduate students and residents of the college, including those at the University of Maryland- College Park campus and the Equine Medical Center in Leesburg.

Public Health Association at Virginia Tech (PHA@VT)

The Public Health Association is open to any student interested in learning about and promoting Public Health at Virginia Tech and in the community. We provide educational, professional, service, and social opportunities to learn more about Public Health.

Founded on the "One Health" concept, the Virginia Tech Public Health Program brings animals, humans, and the environment in focus to promote and improve public health locally, nationally, and globally. The PHA@VT works within that focus to help students learn more and become active in the promotion of public health.

ADDITIONAL STUDENT ORGANIZATIONS AT VIRGINIA TECH

Graduate Student Assembly

The Graduate Student Assembly (GSA) is the governing body of approximately 4,000 on- campus and 2,000 off-campus graduate students. The Assembly represents students' concerns and serves as their liaison with the University Administration. GSA members also serve on a variety of university commissions and committees. In addition, it administers two grant programs to directly promote

research and educational efforts of its members. The GSA strongly promotes graduate student community across departments by providing social events to encourage graduate students to come together. Every year the governing board and delegate body work to improve campus life, scholarly development, and graduate community by creating and implementing goals based on the issues and concerns of graduate students on campus. Virginia-Maryland College of Veterinary Medicine sends several liaisons each year to the Graduate Student Assembly.

http://gsa.vt.edu

Student Engagement and Campus Life
Student Engagement and Campus Life complements the academic experience by building communities, promoting holistic education, and cultivating environments through leadership, innovation, and service. VT Student Engagement and Campus Life serves as a valuable resource for student organizations and for planning events and activities outside of the college.

Student Engagement and Campus Life:
225 Squires Student Center
290 College Avenue
Blacksburg, VA 24061
540-231-5431
campuslife@vt.edu
http://campuslife.vt.edu/

Event Services Office:
221 Squires Student Center
290 College Avenue
Blacksburg, VA 24061
540-231-5005
eventservices@vt.edu
https://campuslife.vt.edu/secl_services/event_planning.html

GobblerConnect
Virginia Tech requires students to establish and maintain organizations on campus using this system. This includes the college's student organizations. As Virginia Tech's online organization management system, a complete list of registered student organizations can be found through Gobberconnect, including organizations that serve many diverse populations. Their contact information and meeting times can be found at:

https://gobblerconnect.vt.edu/

VII. OTHER WAYS TO GET INVOLVED

Ambassador Program
VA-MD Vet Med Student Ambassadors are the face of the college. The group promotes pride and diversity within the college and helps increase understanding of its various programs through interaction with multiple internal and external stakeholders. The DVM Admissions Coordinator oversees this

program. Details about the program and how to apply will be communicated to first year students in the Fall Semester.

Shelby Stegall
Director of Admissions
540-231-4699
dvmadmit@vt.edu

College Tours

Tours of college facilities play an important role in public relations, fundraising, and admissions. Historically, the college has been open and accommodating to the wide variety of groups, organizations and occasionally individuals that request an opportunity to visit and tour the college's educational, clinical, and research facilities. However, due to the ever-increasing number of requests for college tours, only individuals representing groups that directly relate to the college's admissions and institutional advancement missions will be accommodated. All tours need to be approved by the DVM Admissions Coordinator.

Shelby Stegall
Director of Admissions
540-231-4699
dvmadmit@vt.edu

VIII. DIVERSITY AND INCLUSION SUPPORT RESOURCES

Diversity, Equity, & Inclusion At VMCVM

Garry Morgan II
Director of Diversity, Equity, and Inclusion
540-231-8787
gdmorgan@vt.edu
https://vetmed.vt.edu/about/diversity-equity-and-inclusion.html

Student Organizations at VMCVM

PrideVMC
National Association of Black Veterinarians (NABV)
Association of Asian Veterinary Medical Professionals (AAVMP)
Latinx Veterinary Medical Association

DIVERSITY ACTIVITIES & INITIATIVES AT VIRGINIA TECH

InclusiveVT

InclusiveVT is a framework that creates active, intentional engagement of Virginia Tech communities. InclusiveVT is anything that advances inclusion at Virginia Tech.

http://inclusive.vt.edu/

Diversity and Inclusion Dialogues

The VT Graduate School developed this site as a forum for engaging in dialogue about diversity and inclusion for a global society. It originated with the GRAD 5214 course entitled Diversity and Inclusion for

a Global Society offered Fall '12. Although the conversation began with participants in GRAD 5214, we invite others to join us.

With the development of the InclusiveVT initiative, this site will continue to expand to incorporate additional information and resources periodically. Please follow our blog posts and join the conversation.

https://blogs.lt.vt.edu/diversity/sample-page/

Diversity Scholars
Diversity scholars are graduate students who specialize in and advocate for the awareness, knowledge, and skills associated with diversity and inclusion in the Graduate School and greater community. A diversity scholar's goal is to create dialogue, provide advocacy, and implement change for a more diverse and inclusive experience for all graduate students, faculty, staff, and administrators. This involvement can take place in many forms and can be specific to a particular curriculum or department, or it can be more global.

https://graduateschool.vt.edu/about/diversity/diversity-scholars.html

Safe Zone
Established in 1998, the Safe Zone program was created as a collaborative effort between the Dean of Students; HokiePRIDE of Virginia Tech; the Lesbian, Gay, Bisexual, Transgender Caucus (LGBT Caucus); and the Office for Equity and Access (formerly the Office of Equal Opportunity).

Now coordinated through Cultural and Community Centers, the Safe Zone program exists to educate the Virginia Tech community on topics related to the lesbian, gay, bisexual, transgender, and queer (LGBTQ+) community.

Safe Zones are members of the program who are committed to providing a more inclusive and accepting environment for lesbian, gay, bisexual, transgender, and queer communities and their allies.

https://ccc.vt.edu/resources/safe_zone.html

Cultural and Community Centers
These centers advocate for a safe, inclusive environment and advise students as they navigate life at VT. Through programming and events, they raise cultural awareness and invite the community to learn about and develop an appreciation for cultural differences. The CCCs include the Black Cultural Center, El Centro, the Asian Cultural Engagement Center, the American Indian and Indigenous Cultural Center, the LGBTQ+ Resource Center, and the Intercultural Engagement Center, which aims to educate and unite the broader community.

http://ccc.vt.edu/

Interfaith Initiative
Part of the Virginia Tech Dean of Students Office, Interfaith Initiative helps students to connect with people from diverse religious, spiritual and secular identities as students discover what is meaningful for them.

https://dos.vt.edu/interfaith.html

Services For Students with Disabilities (SSD)

SSD's goal is to remove disability related barriers for students in the learning, living, and dining environments. They strive to maximize access and opportunity. Through an iterative interactive process, SSD determines accommodations tailored to the individual needs of students.

Lavery Hall, STE 310 430 Old Turner Street Blacksburg, VA 24061

540-231-3788

ssd@vt.edu

http://www.ssd.vt.edu

Veterinary Diversity, Equity, and Inclusion Resources

Name	Website
American Association of Veterinary Medical Colleges: Diversity Matters Initiative	https://aavmc.org/programs/diversity
American Veterinary Medical Association Diversity and Inclusion in Veterinary Medicine	https://www.avma.org/resources-tools/ diversity-and-inclusion-veterinary-medicine
Broadspectrum Veterinary Student Association	https://www.facebook.com/ broadspectrumvsa/
Pride Veterinary Medical Association	https://pridevmc.org
Blendvet	https://www.blend.vet/
Multicultural Veterinary Medical Association	https://mcvma.org/

IX. DVM STUDENT PET HEALTH

Veterinary Teaching Hospital

The Veterinary Teaching Hospital offers primary and referral care to large and small animals owned by our students on a fee for service basis.

Small Animal Hospital & Emergencies
540-231-4621
Large Animal Hospital
540-231-9043

Pets in VMCVM

You are reminded that University regulations prohibit students bringing pet animals into college buildings except for attendance at the Veterinary Teaching Hospital, in which case all policies and procedures pertaining to client-owned animals will apply. For further information regarding the University's policies on pet animals, please refer to the Handbook of Academic Policies and Procedures for DVM students. Service animals are always welcome.

Compassionate Care Fund

The purpose of the fund it to assist veterinary medical students of the Virginia-Maryland College of Veterinary Medicine in paying their pets' emergency/critical care medical expenses, so that the best veterinary care possible can be provided.

Assistance will be in the form of interest-free loans for all or a portion of the emergency/critical care expenses paid by the students for veterinary medical services at the Veterinary Teaching Hospital. If you are interested in this type of funding, please contact:

Anthony Grafsky
Hospital Administrator
540-231-4993
amgrafsky@vt.edu

Student Pet Feeding Programs

Hill's College Feeding Program
The Hill's College Feeding Program is designed to allow you as future veterinarians to experience different types of Hill's products while also providing students with superior nutrition for their pets.

The program gives veterinary students the opportunity to purchase any of the Hill's Science Diet or Prescription Diet products at a reduced cost. By generously donating products to the college, Hill's has allowed the proceeds from the Hill's feeding program to be re-invested into veterinary education through events such as wet labs, seminars, and conventions. In addition, each class is given an annual disbursement from the program to spend on items such as the purchase of class notes or surgical attire.

A Hill's Committee (composed of the two current Hill's representatives and faculty) is responsible for reviewing grant proposals and delegating money from the program funds. If your organization is interested in completing a proposal, or for more information about the Hill's College Feeding Program, the student representative position, or Hill's Products/Services please contact the Hill's Student Representatives.

Purina For Professionals at Universities Feeding Program
The P4P@U program is designed to help anyone affiliated with VMCVM (students, faculty, technicians, etc.) learn about the various Purina Pro Plan diets.

P4P@U allows those at VMCVM to receive 20% off cost of any Purina Pro Plan diet or 30% off cost of any Purina Pro Plan Veterinary Diet. As a new benefit at VMCVM and an example of Purina's commitment to sustainability, those who bring their Purina pet food bags to recycle in the Terracycle receptacle will automatically be entered to win a free bag of the Purina food of their choosing. The Terracycle receptacle is located near the loading dock of the Veterinary Teaching Hospital, and any of the Purina Student Representatives would be happy to help you find it.

Additionally, Purina sponsors organizations and events within the Virginia Tech and VMCVM communities. Purina supports police K-9 units in the area, as well as the teaching dogs in the TRACSS colony. Through partnerships with student organizations, including SAVMA and VBMA, Purina plays an active role in bringing in speakers and facilitating events and fundraisers. Purina also hosts social events and challenges for the VMCVM community each semester.

For more information, visit www.purinaforprofessionals.com, talk to your student representatives and like/follow "Purina Pro Plan Veterinary Diets" on Facebook and Instagram for contests, prizes and updates.

Blood Donor Program

The Blood Bank and Blood Donor program are services of the Veterinary Teaching Hospital that collect and store blood   products from healthy volunteer dogs and cats. These life-saving blood products are then used to treat patients in need within the hospital as well as the local veterinary community. Donors and their owners are rewarded for their volunteerism through select free products and services in the teaching hospital. Each year, additional donors are sought to replace those donors that have retired.

Small Animal Clinical Services
540-231-5699
bloodbank@vt.edu

X. GUIDELINES FOR DVM STUDENT-RUN EVENTS

Registration Of DVM Student Activities

Student activities, including student organization meetings, student corporate rep activities, wet labs, and guest speakers, must submit a registration request. Once approved, the event will be posted on the Student Event Calendar course page in Canvas.

Student activities should be requested one week in advance for activities that do not include catered food, and three weeks for events that do include catered food (e.g., Lunch and Learns). Activities that are requested outside of these timelines will be reviewed but approval is not guaranteed.

Registration requests can be made by clicking on the Student Activity Form on the CVM intranet under the Student Support & Organizations section:

https://intranet.vetmed.vt.edu/Academics/DVMStudentInformation

Registration exceptions – A DVM student wishing to reserve a room for the following activities does not need to go through the registration process:

- Study groups/studying
- Course-related activities
- Class officer meetings

Generally, only 3 events will be approved to occur simultaneously, with the following exceptions:

- One student organization interest meeting can be held at a time
- If a formal exam review is scheduled, a student activity cannot be scheduled that would conflict with the exam review

Students should review the Student Event Calendar in Canvas for conflicts prior to requesting a student activity.

Approval Of Speakers from External Entities

On occasion, speakers from outside agencies, corporations, or groups may seek permission to use college facilities to meet with DVM students and speak on a wide variety of topics. At times, these speakers may be specifically addressing the sale or availability of specific products and services. Neither Virginia-Maryland College of Veterinary Medicine nor Virginia Tech endorse specific products or services presented during these discussions. Students wishing to bring in an external speaker from a corporation or organization must do the following:

1. Seek approval through the Student Activity Form on the CVM intranet. A brief biography of the speaker and a title for the presentation will be required to schedule the event. This is necessary for all speakers, even if they are presenting virtually.
   a. External speakers who are invited to speak to the same student population at the same time will not be approved (e.g., two external speakers at 12:00 who are invited to speak to all of the DVM students)
2. Once the event is approved and registered, request a room through the Space Reservation Form on the CVM intranet. The event will appear on the Student Events Calendar (see above) when space is approved.
3. Student organizer will arrange for parking passes to be picked up from Office of Academic Affairs by contacting acadaff@vt.edu with speaker name and contact information two business days prior to event.

Approval Of Wet Labs Hosted by Student Organizations

The college recognizes that DVM student organizations provide essential para-curricular learning opportunities to students. Students organizing a wet lab must do the following at least two weeks prior to the event:

1. Seek approval through the Student Activity Form on the CVM intranet. Wet lab description should include procedures, space needs, and any appropriate personnel safety needs.
2. Ask a college faculty member to be present during the wet lab. One must be present, even if a guest is running the lab.
3. Once approved, wet labs will be added to the Student Events Calendar. Please keep in mind that laboratory spaces may not be available due to curricular needs at certain times during the year.

Off Campus Student Events

Clinical activities organized by a student organization to be held off campus will not be under the purview of VMCVM or the Office of Academic Affairs. The activity cannot be called an official student organization activity, and due to legal and liability concerns, a veterinarian is required to provide supervision.

Approval Of Public Event

Student clubs or organizations occasionally wish to hold public events using college facilities (e.g., Dog Wash, Easter Egg Hunt and Pet Photos with Santa). In these cases, they must do the following at least six weeks prior to the event:

1. Seek approval through the Student Activity Form on the CVM intranet. Event description should include a detailed account of planned event including anticipated attendance, any live animal contact, as well as food and beverage consumption.
2. Purchase a liability insurance policy, if it is required to be able to use college facilities.

3. Prepare a Special Event Emergency Plan (SEEP) if it meets criteria (see
https://emergency.vt.edu/plans/special-event-emergency-plans.html) for details.

Alcohol will not be permitted during student organized public events and/or events that include minors.

Liability Insurance

Registered student organizations (RSOs) at Virginia Tech are not covered by the university's general liability insurance policy and, therefore, may be required to supply a certificate of insurance to use college or university facilities. You will be notified through the approval process whether or not your event requires the purchase of a liability insurance policy to use college facilities. Guidance on purchasing liability insurance can be obtained by contacting the Director of Student Success.

Use Of College Logo and Seal

The use of a logo by a university, business, or organization enables that entity to be easily recognized through its use on stationery, vehicles, wearing apparel, announcements, website, etc. The Virginia-Maryland College of Veterinary Medicine has a developed and adopted an official logo for the College.

Student organizations wishing to use a college or Virginia Tech trademark must be officially recognized by the Division of Student Affairs. Learn more about becoming a registered student organization at campuslife.vt.edu/studentorgs.

Logo Usage Registered Student Organizations (RSOs)

Registered Student Organizations affiliated with the Virginia-Maryland College of Veterinary Medicine are permitted to use the college name, verbiage "Hokies" and "Hokie," use of the university marks of the college logo and seal, HokieBird head, the HokieBird, and Hokie tracks, the Hand Graphic, and/or the university tartan pattern. Usage of any of the above should be in conjunction with the organization's name and one of the following options: "at Virginia-Maryland College of Veterinary Medicine" "at Virginia Tech" "student chapter at" followed by the college logo "student chapter at VMCVM" with the college logo included on the design. RSOs are not allowed to use any other university marks (the athletic VT mark, the university VT mark, the seal, the helmet mark, or the youth marks), nor to utilize the Virginia Tech name or the letters "VT" in any fashion other than "at Virginia Tech." RSOs using an acronym on their merchandise must spell out the organization's name somewhere on the product. (Ex: HEVT must read "Hybrid Electric Vehicle Team" on the product.) RSOs are not required to affiliate with Virginia Tech unless using approved verbiage or marks.

Logo Usage - Student Organizations with Affiliation to a Professional Organization

Student organizations within the college affiliated with a recognized national professional organization should prioritize national organization brand guidelines when referring to the organization. When national organization brand guidelines conflict with Virginia Tech guidelines (ex. Spelling out an acronym), the national brand guidelines should take precedence. When national organization logos and verbiage are used in conjunction with college and Virginia Tech trademarks, designs must not imply co-branding between the national organization and Virginia Tech. This can be achieved by using the phrasing below on the design where a national organization logo may appear: "at Virginia-Maryland College of Veterinary Medicine" "at Virginia Tech" "student chapter at" followed by the college logo "student chapter at VMCVM" with the college logo included on the design.

Additional college brand guidelines and logos can be found at https://vetmed.vt.edu/comms/college-brand-guide.html

XI. THE INTRANET & OTHER ONLINE RESOURCES

Intranet
The Intranet is located at https://intranet.vetmed.vt.edu. This is a site for sharing information that is only accessible to college faculty, staff, and students. You can gain access by using your PID and password.

Student Events Calendar
The Student Events Calendar is the primary way that student events are communicated to the CVM community. You will receive an invitation to join the Student Events Calendar Canvas site via email. This is optional. This calendar will include all planned student events for the DVM program. Other major events such as Commencement, Awards Ceremony, etc. will be added as available.

To view events, go to the Canvas site (canvas.vt.edu). Check out the course titled "Student Events Calendar."

Events will be posted after being authorized by the Director of Student Success.

Event descriptions, locations, and audience information will be available by clicking on an individual event.

XII. OTHER NON-ACADEMIC POLICES AND PROCEDURES

COLLEGE OF VETERINARY MEDICINE POLICIES

A number of other Policies and Procedures that pertain to the DVM program and students in the College of Veterinary Medicine are available on the CVM Intranet.

Biosecurity Protocols
The full list of biosecurity protocols can be found under the VTH Policies & Procedures tab's Veterinary Teaching Hospital heading and selecting the link labeled "Infection Control & Biosecurity SOPs".

VIRGINIA TECH POLICIES

Smoking
Consistent with University policy, smoking is prohibited in all buildings on the college campus and within 25 feet of entrances.

https://policies.vt.edu/assets/1010.pdf

Alcohol Use at College Sponsored Events
The possession and use of alcoholic beverages are generally prohibited on all university properties. Alcoholic beverages may be served in specific facilities only with appropriate university approval and, if required, with a banquet license issued by the Virginia Alcoholic Beverage Control (ABC) Board for facilities in Virginia. Event sponsors should reference the Virginia ABC Authority guidance regarding

whether a banquet license is required: https://www.abc.virginia.gov/licenses/get-a-license/banquet-licenses and contact the Director of Student Success or Virginia Tech Police Department with questions.

Details can be found in Policy 1015 Alcohol Use at College Sponsored Events:

https://policies.vt.edu/assets/1015.pdf

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