



Virginia-Maryland

College of **Veterinary Medicine**



GUIDE TO STUDENT SUPPORT & SERVICES

2021-2022

vetmed.vt.edu

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I. PEOPLE AND OFFICES YOU SHOULD KNOW

ACADEMIC AFFAIRS FACULTY

General Contact Information:

acadaff@vt.edu

Phone: 540-231-4090

Fax: 540-231-9290

Dr. Jennie Hodgson jennieh@vt.edu
Associate Dean for Professional Programs

Dr. Jacque Pelzer jpelzer@vt.edu
Director of Admissions & Student Services

TBD
Assistant Director of Student Support

Shane Ryan smryan@vt.edu
Director of Assessment

ACADEMIC AFFAIRS SUPPORT STAFF

Angela Webbawwebb@vt.edu
Office Manager & Academic Program Coordinator

TBD.....
Clinical Year Support Specialist

Kathy Farleykfarley@vt.edu
Second Teaching Time Specialist

Carli Dotson..... cdotson1@vt.edu
First Teaching Time Specialist

Shelby Stegall.....dvmadmit@vt.edu
Admission Coordinator

TBD.....
Office Assistant

David Sampsondasamps1@vt.edu
Educational Technologist

ACADEMIC AFFAIRS SUPPORT STAFF

Mel Kegley kegleym@vt.edu
Laboratory Manager

Dr. Virginia Edwards..... vtopp@vt.edu
MDL Veterinarian/Clinical Skills

Dr. Raeann Foster rnfoster@vt.edu
Instructor

Mary Nickle..... mnickle2@vt.edu
Lab Specialist Senior

TBD
Lab Specialist Senior

TBD.....
Lab Specialist

Sarah Grace Kenley skkenley@vt.edu
Lab Specialist

Angie Roberts robertsa@vt.edu
Lab Specialist

TBD
Lab Specialist

Nikki Hallinan nikkih@vt.edu
Lab Specialist

ANATOMY PREPARATION LABORATORY (APL)

April Huffman aprilh78@vt.edu
Anatomical Preparator

DEAN'S OFFICE - VMIA

Dr. Dan Givens..... cvmdean@vt.edu
Dean

Sheila Steele ssteele@vt.edu
Executive Assistant

OFFICE OF ADVANCEMENT -VMIA

General Contact Information:

odamato@vt.edu

Phone: 540-231-3927

Sandra Torget.....odamato@vt.edu
Director of Advancement

IT SUPPORT- IDRF

General Contact Information:

vethelp@vt.edu

Phone: 540-231-2791

Kim Ascuevethelp@vt.edu
Director of Information Technology

VMCVM LIBRARY

Kiri DeBosekdebose@vt.edu
Head, Veterinary Medicine Library & Liaison to Animal Sciences

Chris Barbclbarb@vt.edu
Veterinary Library Assistant

VMCVM COUNSELING

Trent Davis.....tdavis5@vt.edu
Licensed Professional Counselor
Cook Counseling Center

Sarah Dunleavysdunleavy@vt.edu
Resident in Counseling
Cook Counseling Center

Trish Haakhaakp@vt.edu
Veterinary Clinical Social Worker

HOSPITAL SWITCHBOARD- PHASE I

General Contact Information:

<https://vetmed.vt.edu/switchboard.asp>

Phone: 540-231-7666

VIRGINIA TECH POLICE DEPARTMENT

General Contact Information:

<https://police.vt.edu/>

540-231-6411

EMERGENCY: 911

II. WELLBEING SUPPORT SERVICES

At VMCVM, we believe it is important to take care of your mind and body. Below are some resources that you may find helpful.

STUDENT WELLBEING RESOURCES

SAVMA WELLNESS COMMITTEE

The mission of the Student American Veterinary Medical Association (SAVMA) Wellness Committee is to promote mental and physical wellness for veterinary students and faculty at the college. The Wellness Committee hosts events such as weekly yoga classes, relaxation sessions, guest speakers, and more.

<http://www.vetmed.vt.edu/students/scavma/officers.asp>.

HOKIE WELLNESS

Hokie Wellness strives to educate and empower every Hokie to take an active and engaging day-to-day approach to their wellness in order to enjoy a long, healthful, and purpose-filled life.

McComas Hall
895 Washington St
Blacksburg, VA 24061
540-231-2233
<https://hokiewellness.vt.edu>

PHYSICAL WELLBEING RESOURCES

SCHIFFERT STUDENT HEALTH CENTER

Schiffert Health Center is Virginia Tech's on-campus health care center. Our clinical staff of 13 doctors, nurse practitioners, and physicians assistants administer care for a wide range of medical concerns. With a travel clinic, women's clinic, nutrition clinic, and allergy and immunization clinic as well as a radiology department, laboratory, and pharmacy, Schiffert Health Center can easily address all of your health care needs.

McComas Hall
895 Washington St
Blacksburg, VA 24061
540-231-6444
<https://healthcenter.vt.edu/>

Normal Clinic Hours

- Mon-Thur: 8am-5pm
- Fri: 9am-5pm
- Sat: 9am-12pm (urgent care)

Thanksgiving Week Hours

- Closed: November 24, 2021 noon through November 26, 2021

Winter Break Hours

- Closed: December 23, 2021 through January 1, 2022

Spring Break Hours

- Closed: Saturday, March 5, 2022 and Saturday, March 12, 2022

Summer Hours

- Weekdays: 8 a.m. - 12 p.m. and 1 - 5 p.m.

RECREATIONAL SPORTS

Rec Sports provides opportunities for student, faculty, and staff to engage in physical activities to create healthy lifestyle habits. We encourage all Hokies to join the Hokie Movement and find a way to move that works for you!

McComas Hall
895 Washington St

South Recreation Area
Tech Center Dr

Golf Course
1 Duck Pond Dr

War Memorial Hall
370 Drillfield Dr

Tennis Courts
Washington St

<https://recsports.vt.edu/>

VENTURE OUT

Venture Out is an excellent way to see beautiful areas, explore, and be active. We provide fun, exciting, and educational outdoor services to students, faculty, staff, and the greater Hokie community. We specialize in outdoor adventure recreation, team building, and quality rental gear at unbeatable rates, as well as a valuable resources to help you plan your own perfect adventure

205 West Roanoke Street
Blacksburg, VA 24061
540-231-4982

<https://recsports.vt.edu/outdooractivities/outdoorrecreation.html>

EMOTIONAL AND MENTAL WELLBEING RESOURCES

VMCVM RESOURCES

VMCVM Counseling

Within the College of Veterinary Medicine, professional counseling is provided by the Cook Counseling Center. Two counselors are available to speak to students one-on-one. Students may contact the Office of Academic Affairs for assistance with scheduling appointments or answering questions regarding counseling.

Suite 222

Scheduled appointments and walk-ins available

Office of Academic Affairs

The Office of Academic Affairs faculty personnel (Associate Dean, Director of Student Services, and the Assistant Director of Student Support) are available to meet confidential with you regarding any issues that may arise during the semester.

Suite 213

acadaff@vt.edu

Phone: 540-231-4090

Cook Counseling Center

Cook Counseling Center provides opportunities for students to learn more about themselves as individuals, form deeper relationships with their peers, and grow to benefit our community and society at large. Cook Counseling Center staff provides these learning opportunities through individual and group counseling, psychiatric care and psychotherapy, and educational programming.

Main Office:

2475 Oak Lane
Blacksburg, VA 24061
Phone: 540-231-6557

Satellite Office:

East Eggleston, RM 107
500 Drillfield Dr.
Blacksburg, VA 24061
Phone: 540-231-7809

Satellite Office:

Kent Square, Suite 201-202
202 S. Main St.
Blacksburg, VA 24060
Phone: 540-231-0826

Satellite Office:

300 Turner Street NW, Suite 4500
Blacksburg, VA 24061
Phone: 540-231-3314

<https://ucc.vt.edu/>

Women's Center at Virginia Tech

Founded in 1994, the Women's Center at Virginia Tech serves the students, faculty, and staff of Virginia Tech. Its mission for a quarter of a century has been to promote a Virginia Tech community that is safe, equitable, and supportive for women and that celebrates their experiences, achievements, and diversity.

206 Washington St
Blacksburg, VA 24061
Phone: 540-231-7806

<https://www.womenscenter.vt.edu/>

Virginia Tech Family Therapy Center

Since 1979, therapists at the Family Therapy Center of Virginia Tech have provided low-cost, high quality marriage and family therapy and mental health services to individuals, couples, and families in the New River Valley and surrounding areas. The Family Therapy Center is the clinical and research training facility for doctoral students in Virginia Tech's marriage and family therapy program.

Services at the Family Therapy Center are provided without discrimination on the basis of age, color, disability, sex (including pregnancy), gender, gender identity, gender expression, genetic information, national origin, political affiliation, race, religion, sexual orientation, or veteran status, or on any other basis protected by law.

840 University City Blvd., Suite 1
Blacksburg, VA 24060
Phone: 540-231-7201

<https://familytherapy.vt.edu/ftc/>

Psychological Services Center

The Psychological Services Center offers a variety of mental health services to any member of the community. Our assessment and treatment techniques are empirically supported to be effective and safe.

3110 Prices Fork Road

Blacksburg, VA 24061

Phone: 540-231-6914

<https://support.psyc.vt.edu/centers/psc>

LOCAL RESOURCES

New River Valley Community Services: Raft Crisis Hotline

The Raft Crisis Hotline is a program of NRVCS (New River Valley Community Services) that offers free paraprofessional phone counseling services to the community.

Our volunteers provide suicide and crisis intervention, empathy and support, mental health and substance abuse information and referrals to the counties of Montgomery, Floyd, Giles, Pulaski and the City of Radford (including Virginia Tech and Radford University).

540-961-8400

<http://www.nrvcs.org/raft/>

Carilion Connect

CONNECT is a confidential, 24-hour emergency evaluation and referral service provided by Carilion Clinic to members of our community. CONNECT is staffed by psychiatric nurses and clinical social workers trained to help people access psychiatric and behavioral medicine support.

540-981-8181 or

Toll-free: 800-284-8898

LewisGale Mental Health Programs

LewisGale Regional Health System's behavioral health services have served southwest Virginia since 1975 and lead the region in providing high-quality psychiatric care. We combine advanced medical expertise with years of experience to offer unparalleled attention for your emotional health needs.

540-776-1100 or

Toll-free: 877-886-7026

Virginia Tech Police

330 Sterrett Drive

Blacksburg, VA 24061

540-231-6411

EMERGENCY: 911

<https://police.vt.edu/>

Blacksburg Police

200 Clay St SW

Blacksburg, VA 24060

540-443-1400

EMERGENCY: 911

TUTORING SERVICES

The DVM program offers an excellent and strenuous curriculum. At times, additional academic support is needed. If you would like tutoring for any of your DVM courses in years 1-3 or if you would like to apply to be a tutor, please contact the Assistant Director of Student Support.

To receive tutoring services, you must meet one of the following criteria: you are on academic concern, you are on academic probation, you have a percentage score of less than 79 in at least one course, or a faculty member has recommended you for tutoring.

To be a tutor, you must have a percentage score of 88 or greater in the course you are tutoring or overall.

STUDY SPACES

The college has several popular study spaces. They are available on a reservation basis for organized student activities as well as faculty and staff activities. They are also available on a first-come-first-served basis for individual and group study. Electronic placards at the entrance to classrooms indicate if spaces are reserved at that time. Placards show red if the space is reserved and green if it is open, and list upcoming reservations. Spaces not reserved may be used as available. Please be respectful and remove belongings from the room prior to the scheduled reservation time.

WATERFALL ROOM

The Waterfall Room (CVM Student Lounge) is a multi-functional study space adjoining the Commons and the Vet Med Library. This space has designated hours for quiet study and group study times.

Two large screen monitors are available for use and have HDMI cable hook-ups available for student use. Additionally, two PC stations are available as well. This space is available for student use with the exception of special events when the room is reserved.

<u>Monday-Friday:</u>	
• Until 8 am	Quiet Study
• 8 am-1 pm	Group Study
• 1 pm until	Quiet Study
<u>Saturday:</u>	
• Until 1 pm	Group Study
• 1 pm until	Quiet Study
<u>Sunday:</u>	
• Until 1 pm	Quiet Study
• 1 pm until	Group Study

FINANCIAL AID

VMCVM Federal School Code for FAFSA filing purposes is 003754.

Please contact Stephanie Breeding for specific information regarding your federal student loan application and disbursements.

Stephanie Breeding
Office of University Scholarships and Financial Aid
Student Services Building
800 Washington St SW
Blacksburg, VA 24061
540-231-5179
gradaid@vt.edu
<http://www.finaid.vt.edu>

SCHOLARSHIPS

Each fall, students will be contacted by the Office of Academic Affairs via email with detailed instructions on how to apply for scholarships and awards. Students may apply for as many scholarships as they are qualified for.

To apply for a scholarship or award, a student must have completed and submitted a FAFSA form. For more information about FAFSA, please visit: <https://fafsa.ed.gov>.

EMPLOYMENT WHILE IN VET SCHOOL

Students may choose to obtain employment while enrolled in the DVM program. Examples of such employment include working in the Veterinary Teaching Hospital (most of which are linked to work study), being a student representative for an outside company, performing part-time ad hoc pet-sitting services, or being employed by a local business or entity, such as a restaurant.

Students should be mindful to balance their financial well-being with their intellectual well-being when considering employment while in the DVM program.

FINANCIAL EDUCATION

Financial education is included as an integral part in the DVM curriculum. Students may speak to the Assistant Director of Student Support regarding basic financial health such as budgeting and banking.

III. OTHER SUPPORT SERVICES

SERVICES FOR STUDENTS WITH DISABILITIES (SSD)

Services for Students with Disabilities exists to assist students with disabilities and problem-solve personal and environmental issues that may interfere with full access to academics and/or hinder academic performance. SSD offers a wealth of services to students with disabilities.

Lavery Hall, STE 310
430 Old Turner Street
Blacksburg, VA 24061
540-231-3788
ssd@vt.edu
<http://www.ssd.vt.edu>

OFFICE OF VETERAN SERVICES

The Office of Veterans Services is the primary resource for Virginia Tech veterans and their dependents. Staff work closely with the Department of Veterans Affairs to receive and process all documentation related to veteran and military student educational benefits.

130 Student Services Building
800 Washington Street SW
Blacksburg, VA 24061
540-231-5815
veteran@vt.edu
<http://veterans.vt.edu/students.html>

OFFICE OF EQUITY AND ACCESS

The Office of Equity and Access assists in creating and maintaining inclusive, diverse, and respectful learning, living, and working environments. Members of the team work toward ensuring diverse representation in these environments by providing opportunities for each individual's full participation and success in every facet of the campus community. The office also provides information on dealing with concerns about possible harassment or discrimination, as well as workshops for members of the Virginia Tech community.

North End Center
300 Turner St.
Blacksburg, VA 24061
540-231-2010
equityandaccess@vt.edu
<http://www.oea.vt.edu>

CRANWELL INTERNATIONAL CENTER

Cranwell International Center is committed to the university's globalization initiatives and serves as the primary support service for the international community. Cranwell International Center promotes intercultural exchange, fosters a welcoming environment, and enhances the experience of all university and community participants. We support the university's focus on teaching and learning, research and discovery, and outreach and engagement through our commitment to quality programming, strong advocacy, collaboration, a dedicated facility, and valuable services.

Harper Hall
240 West Campus Drive
Blacksburg, VA 24061
540-231-6527
international@vt.edu
<http://www.international.vt.edu/>

IV. GETTING AROUND CAMPUS

PARKING & TRANSPORTATION

PARKING SERVICES

Students will comply with all University rules and regulations pertaining to registration and operation of motor vehicles. In order to park on campus, students must purchase the appropriate parking permit through VT Parking and Transportation each academic year. All vehicles, motorcycles, and motor scooters on campus are required to be registered with Parking and Transportation. Vehicles parked on property that receives service from Parking and Transportation are required to display a parking permit (government vehicles excluded). For more information, contact ParkingServices

605 Research Center Dr.
Blacksburg, VA 24061
540-231-3200
parking@vt.edu
<https://www.parking.vt.edu/>

ALTERNATIVE TRANSPORTATION

BT	Hokie Bike Hub	Roam NRV	Zipcar	RIDE Solutions	Mass Transit
Fare-free to students Serves NRV area	Bike maintenance and education Bike registration	Bike-share for VT and NRV area	Self-service car-share service	Free carpool matching. Four free rides per year.	Regional, statewide and out of state options

<https://parking.vt.edu/alternative.html.html>

V. LIBRARIES & OTHER VIRGINIA TECH RESOURCES

LIBRARIES

VMCVM LIBRARY- BLACKSBURG

The library for the college is the Veterinary Medicine Library, located on the main floor of the facility, Phase III, through the Commons Waterfall Room/Student Lounge.

General Information:

540-231-6610

<http://www.lib.vt.edu/>

Collections

The journals, books, textbooks, software, and multimedia housed in the Veterinary Medical Library encompasses veterinary medicine, the basic biomedical sciences, as well as major works in clinical medicine. Many journals are available online, as are several e-books in these subject areas.

Course Reserves

The Reserve Collection consists of materials, which are on permanent reserve, as well as those on temporary reserve for specific courses or class year. Materials needed for courses are placed on temporary reserve at the request of faculty for short-term (2 hour) use.

Online Resources

Access these resources through the Vet Med Library webpage at:

<http://guides.lib.vt.edu/vetmed/>.

The subject guide for veterinary medicine, which includes resources related to each of the tracks in the DVM program is at: <http://guides.lib.vt.edu/subject-guides/vm>.

Some of the primary databases of interest to veterinary students are:

- **CAB Abstracts:** covers agriculture, life sciences, veterinary medicine with an international scope of publications that are indexed.
- **PubMed:** freely searchable database on several areas of medicine including veterinary science. Provides links to publisher sites, includes access to other NCBI databases.
- **AGRICOLA:** covers agriculture, life sciences, veterinary medicine in primarily US-based
- **Web-of-Science:** covers several areas of science, includes “cited by” options to locate resources that have been cited since the original publication.
- **CONSULTANT:** quick diagnostic support system available from Cornell University; apps are available as well.

Circulation of Materials

Books, journals, and equipment to be used outside of the library must be checked out at the Circulation Desk by presenting your Hokie Passport (not college badge/swipe card). Some equipment must be checked out even for use within the library.

Students can check books out from the main collection for 6 months with 3 renewals. Other materials and equipment will have different checkout periods,

To view items you have checked out, you can access “My Library Account” using your last name and Hokie Passport ID number here: <https://catalog.lib.vt.edu/>.

Interlibrary Loan Service

Materials that you need which are not owned by Virginia Tech libraries, or which are only available in print but you wish for an electronic copy, can be obtained for you through Interlibrary Loan (ILL). There is no charge for either scanned articles or book chapters.

Delivery Service

Materials owned by the University Libraries can be checked out and returned through the Veterinary Medical Library. Any item with a green “request” icon in Addison, the library catalog is able to be sent to the Vet Med Library. Interlibrary loan books are also able to be sent to the Vet Med Library for pick-up.

Additional Services

The Vet Med Library provides a wide variety of services, including study spaces, equipment lending, off campus access to electronic resources, research assistance, a charging locker (in the waterfall room), and a 3D printer, just to name a few.

VMCVM LIBRARY- MARION DUPONT SCOTT EQUINE MEDICAL CENTER

The center offers a reading room with several resources regarding equine medicine. Books are listed in Addison, the library catalog. While they are listed as “library use only” they can be checked out through the reading room at the EMC. Note, borrowers are responsible for returning all borrowed materials before their appointment at the center ends, or they will be billed for replacement.

CAROL M. NEWMAN LIBRARY

Carol M. Newman Library is the main university library. In addition to the many services and materials available at the Newman Library, room 416 on the 4th floor is designated as the Graduate Study Room. This typically quiet room is specifically for graduate students (including veterinary students) to study and relax. Access is limited through the Hokie Passport, which must be swiped before the door will open. If your Hokie Passport does not open the door, contact the Graduate School.

560 Drillfield Drive
Blacksburg, VA 24061
540-231-6170
<https://www.lib.vt.edu/>

HOKIE PASSPORT SERVICES

Hokie Passport Services provides the official identification card that permits authorized access to university services and facilities, access to your dining plan and access to your Hokie Passport Account. The card also functions as a bus pass and proof of identification for classrooms and university functions. First year students will have scheduled time during orientation to obtain their Hokie Passport.

800 Washington Street, SW
Blacksburg, VA 24061
540-231-5121
hokiepassport@vt.edu
www.hokiepassport.vt.edu

BOOKSTORES

The University Bookstore and Volume Two Bookstore are part of a non-profit corporation, Virginia Tech Services, Inc., that returns all profits to Virginia Tech for student-related scholarships and improvements. Since 1968, Virginia Tech Services, Inc. has returned funds valued at over \$46 million dollars for such uses.

University Bookstore
115 Kent Street
Blacksburg, VA 24061
540-231-5991

<http://www.bookstore.vt.edu>

Volume Two Bookstore
801 University City Blvd.,
Suite 22
Blacksburg, VA 24060
540-231-9674

GRADUATE LIFE CENTER

Conveniently located near the library, Squires Student Center, academic buildings, and downtown Blacksburg, the Graduate Life Center (GLC) provides an intellectually stimulating and rich learning environment through spaces, services, and programming that enhance the graduate education experience, meet the unique needs of graduate and professional students, and encourage and facilitate their active participation in the graduate community.

The center's primary mission and function are to promote graduate education and graduate community. In this capacity, the center and its various functional areas are used for events and services organized or held by or for the Graduate School, graduate students, and graduate alumni. The GLC provides a hub for graduate student life, offering students opportunities to meet and collaborate with faculty and peers across disciplines, develop skills for academic and professional success, and maintain a healthy work-life balance.

31H Graduate Life Center
Otey Street
Blacksburg, VA 24061
540-231-6500

VI. GETTING INVOLVED ON CAMPUS

CLASS OFFICERS

GUIDELINES FOR ELECTIONS

Class officers are intended to act as a supportive body to their respective class and act as liaisons with other classes, faculty, and the university.

Election process:

- The entering class holds elections during the first 2-3 weeks of their first semester. Officers are elected by a majority rule.
- The second-year class president will oversee election of the incoming class president and vice presidents.
- The new first-year class president will then oversee remaining class elections.
- These officers will hold the position until the end of the fall semester during the first year. At this time, the class will re-vote on each position during a scheduled meeting.
- Officers may keep their positions if no one chooses to run against them or they win by a majority rule.
- The newly elected officers will hold their respective positions until graduation.

It is not uncommon for the same person to hold their class officer position for 4 years. Please note that students academically “at risk” will not be eligible to run for or continue to hold elected class or club offices.

An officer may step down at any point in time and for any reason if he/she feels that they are unable to handle their elected position. The president will then hold an election for that position at the earliest convenience.

ROLES OF CLASS OFFICERS

Below is a brief description of most class officer positions; some classes may choose not to fill all positions and others may choose to have additional positions that are not listed. Once elected, the names of all class officers should be forwarded to the Assistant Director for Student Support.

President

One (1) president is chosen by the class. The president helps organize and coordinate efforts of the class and all class officers. The president serves as a liaison between the class and faculty and/or administration, including hearing concerns of students/faculty and relaying that information to the class. Other duties include scheduling class and officer meetings and maintaining the class as a registered student organization (see Policy 8013: <http://www.policies.vt.edu/8013.pdf>). The president helps to give guidance and structure to the individual class officers. If the class chooses to have Student Course Representatives (see later section), then the president is in charge of assigning these roles.

Vice Presidents

Two (2) vice-presidents are usually chosen by the class. The vice-presidents assist the president and should be able to perform the same duties as the president if necessary. The vice-presidents may attend meetings when the president is unable to do so, help out other officers when they are overloaded, and may take on functions for which there is no elected officer. The vice-presidents should act as wellness officers in providing support relating to the mental and physical well-being of the students. They are available to provide advice about wellness and refer students to appropriate professional support services when necessary. They may organize seminars relating to wellness or keep the class informed about on-campus classes or seminars regarding well-being. The Associate Director for Student Support and Admissions can serve as a resource for these officers regarding wellness advice and activities.

Secretary

One (1) secretary is chosen by the class. The secretary keeps minutes at class meetings and meetings of class officers, maintains current contact information for class members (address, phone number, e-mail), and orders supplies such as scrubs, clinicians' jackets, etc. (including contacting vendors at times). Other duties may include maintaining any class related displays, maintaining a class listserv and forwarding announcements to the class, and organizing a list of addresses and phone numbers where classmates can be reached during the summer.

Treasurer

One (1) treasurer is chosen by the class. The treasurer is responsible for handling funds of the class. Some duties include establishing a checking account, obtaining a tax ID number, budgeting, collecting and depositing money, and writing checks for various class purchases. The treasurer will be responsible for filing taxes each year in compliance with federal, state and university guidelines. The treasurer should keep complete records to show all transactions that involve money, including receipts for all purchases. The treasurer also is responsible for collecting class dues at the beginning of each semester. The treasurer may also need to represent the class in interacting with the Virginia Tech Student Budget Board, which is responsible for administering the Student Activity Fee Funding process for student organizations.

Sergeant-at-Arms

One (1) sergeant-at-arms is chosen by the class. The sergeant-at-arms has the primary responsibility to maintain order and equal speaking time for all attendees at class meetings and Executive Council meetings. The sergeant-at-arms also calls the class to order, if necessary, when it is time for lecture or laboratory to begin. The sergeant-at-arms also maintains the orderly appearance of the classroom and associated spaces. These duties all require the sergeant-at-arms to be present in the classroom for routinely scheduled class events.

SAVMA Representative

Two (2) SAVMA representatives are chosen by the class. SAVMA representatives for the class attend SAVMA meetings, make announcements about SAVMA meetings/events, and attend monthly meetings of the extended SAVMA Executive Board. The class representatives also work with other SAVMA representatives to maintain an accurate record of students attending SAVMA meetings.

Traditionally, the SAVMA representatives have also been responsible for organizing the Semi- Annual Dog Wash at the college. This public event has served as a fundraiser run by and for the first year class (with some proceeds also going to the second year class and SAVMA) for well over 15 years.

Historians

Two (2) historians are chosen by the class. The historians keep a record of class activities, both academic and social. This usually involves taking photographs throughout the 4 years to use in a class scrapbook and for the slideshow that usually is shown at the graduation reception. The historian will also work with the webmaster with regard to social media accounts involving photographs, videos, etc.

Fundraising Chairs

Three (3) fundraising chairs are chosen by the class. The fundraising chairs organize or oversee class fundraising ideas including design, planning, approval, ordering, storage, and selling. This is a very important position because funds raised by the class are the major source of income. It is helpful to have a committee or several other students who are willing to assist the fundraising chairs.

Social Chairs

Two (2) social chairs are chosen by the class. Social chairs help organize social events such as class parties. The social chairs keep the class informed about various performances on campus, ranging from theatre to concerts. Each social chair has the additional responsibility for acting as the:

1. Hospitality Chair. The hospitality chair buys birthday cards, cakes, or candy to help celebrate special events for members of the class. They also buy sympathy or get-well cards when necessary.
2. Sports Representative. The sports representative usually helps organize intramural teams and may obtain tickets to sporting events such as football and basketball games

Service Representative

One (1) service representative is chosen by the class. The service representative is responsible for coordinating in-class activities that involve outreach to the class, veterinary school, university, and the community. They work with other clubs and organizations to make sure their respective class is supportive in a variety of endeavors.

DVM Honor Board Representatives

Three (3) honor board representatives are chosen by the class. See the DVM Honor Code in the Academic Policies & Procedures for DVM Students: Years 1-3 handbook for a detailed description of honor board representative duties.

Professional Code of Conduct Committee Representatives

Two (2) Professional Code of Conduct Committee representatives are chosen by the class. See the DVM Professional Code of Conduct for a detailed description of PCC representative duties.

Curriculum Committee Representative

One (1) Curriculum Committee representative is chosen by the class. This representative is expected to attend the Curriculum Committee meetings once every month during the fall and spring semesters. Their primary function is to report to the class on matters discussed at Curriculum Committee meetings and to represent the opinion of the class on curricular issues.

Class Webmaster

One (1) webmaster is chosen by the class. The class needs to elect a person who will be responsible for organizing web and other shared materials consistent with appropriate college rules and guideline and coordinating with the Associate Director for Student Support and Admissions. These may include social media platforms, shared document drives, and or web pages whether public or limited to class viewing.

Student Course Representative

A student course representative is not an elected officer, nor is it a required position. However, if the class deems it appropriate, then the class president may appoint these representatives (with the express consent of the appointee) to act as a liaison for the specified course. Duties include, but are not limited to, working with the professor and where appropriate, the Course Leader, to get materials distributed, scheduling review sessions, and compiling concerns from fellow students about tests or other matters concerning the course. Students should take their concerns to the course representative first as a means to streamline and provide for uniform distribution of information.

Course representative will notify academic affairs in the event that a professor is not present within 10 minutes of the appointed start time for a scheduled lecture or lab meeting. Specific guideline may be found in the Academic Policies Handbook

Yearbook Representative

The yearbook representative is responsible for scheduling the class picture, collecting photos from members of the class for use in the freshmen section of the yearbook, developing the layout of that section and writing all copy and captions for that section. All of this work is done in the first semester of the year.

Some classes have two people serving in this capacity.

DVM STUDENT ORGANIZATIONS AT VMCVM

Below is a brief summary of the student organizations within the veterinary college. More information regarding each of these organizations may be found on their individual websites:

<http://www.vetmed.vt.edu/acad/dvm/orgs.asp>.

Student American Veterinary Medical Association (SAVMA)

The main student organization within the college is the Student American Veterinary Medical Association (SAVMA). SAVMA is the organization linking students to the American Veterinary Medical Association (AVMA). Every veterinary school in the United States and Canada has a SAVMA organization and they all unite as the Student American Veterinary Medical Association (SAVMA).

SAVMA helps maintain close ties with the AVMA, other student chapters, and to the Virginia, Maryland and West Virginia Veterinary Medical Associations (VVMA, MVMA, WVVA respectively).

SAVMA serves as the student government of the Virginia-Maryland College of Veterinary Medicine and provides the major communication link between students and administration together with the class presidents. During the academic year SAVMA meetings are held on a regular basis. In addition, the organization sponsors social and education programs. Fundraising projects have enabled SAVMA to support worthwhile student activities such as the annual veterinary student symposium held at one of the colleges of veterinary medicine each spring.

The organization is entirely student run and there are opportunities for interested members to seek elective office or engage in committee work. Members in good standing are eligible, upon graduation, for membership in the AVMA at reduced rates for two years and can participate in the AVMA Insurance Trust.

SAVMA also offers an auxiliary organization specifically for spouses of SAVMA members. This club provides a way to share the problems and pleasures of being a veterinary student's spouse with people who understand.

Alpha Psi Veterinary Fraternity

Alpha Psi provides an opportunity for the development of lasting friendships between individuals in different classes or schools and is dedicated to the development of these individuals to better serve the veterinary profession. They involve students and faculty in parties, tailgates, intramural sports, and a national convention. We have developed an active relationship with chapters of other veterinary colleges. The veterinary medicine curriculum is one of the most rigorous professional curricula. The opportunity to draw support from other students and to allow release for the tensions involved in our day-to-day lives as veterinary students is what Alpha Psi offers.

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American Association of Equine Practitioners (AAEP)

The AAEP addresses the needs of students interested in all levels of equine medicine and is open to all veterinary students regardless of future career pursuits. Some of the activities include monthly meetings with equine-oriented speakers; weekly rounds on a variety of clinical cases and several wet labs designed to give students valuable clinical equine experience.

American Veterinary Society of Animal Behavior

This club enables additional educational opportunities for students to learn about animal behavior through guest speakers, externship opportunities, group trips, and hands on training. Knowledge on animal behavior is a useful skill to have as a veterinarian regardless if you are a small, large, mixed, wildlife, or exotic veterinarian for both diagnosis, prevention, and treatment. Another aspect of animal behavior that is important is that as a veterinarian we will be approached by clients who are having behavioral issues at home and are looking for ways to minimize or eliminate these problems. In addition to these opportunities this club would have the information from professionals that would help the first-year students be able to train the MDL dogs during their socialization times more efficiently using appropriate training methods.

Can I Vet Yet Mentorship Program? (CIVY)

The “Can I Vet Yet?” Mentorship Program aims to form lasting connections between VMCVM’s veterinary students and Virginia Tech’s pre-veterinary students as well as help pre-veterinary students build a competitive application, prepare for various interview formats, learn about professional dress code, and equip themselves with basic clinical, professional, and communication skills that will make them more competitive candidates for admission into veterinary school.

Christian Veterinary Fellowship (CVF)

Christian Veterinary Fellowship provides an opportunity for Christian veterinary students to learn, grow, and relax together. All are invited to weekly theology rounds at noon. Dates and locations will be included on the CVF videoboard slide. CVF also serves as a liaison between the school and Christian Veterinary Mission, which is an international, interdenominational relief and developmental non-profit organization that helps facilitate veterinarians to serve others through their profession, living out their Christian faith. Students are teamed with practicing veterinarians and work in underdeveloped countries across the globe to train community animal health care workers.

Companion Animal Club (CAC)

The CAC promotes the many facets of small animal veterinary medicine, particularly some of the specialized disciplines not emphasized in the curriculum. Some of CAC's focuses include alternative medicine, exotic animal medicine, shelter medicine, nutrition, and behavior. The club sponsors lectures and wet labs throughout the year. Our goal is to provide speakers and experiences to expose interested students to the diverse career options available within companion animal medicine.

Food Animal Practitioner's Club (FAPC)

The FAPC is close-knit group of students with an interest in cattle, swine, sheep, goats, camelids and poultry medicine. The club holds monthly rounds where various veterinary cases and farm management issues are explored. Meetings are held on the first Tuesday of every month. At these meetings, various outside speakers discuss a variety of aspects ranging from career opportunities and practicing food animal veterinary medicine abroad to new products and field experts. FAPC also hosts wet-labs working with different species as often as possible. Overall, this club will provide you with a great opportunity to learn more about food animal medicine and husbandry while making new friends and having a lot of fun.

Integrative Veterinary Medicine Club (IVMC)

The IVMC provides information to students as well as graduates and faculty members who are interested in learning about holistic veterinary medicine. The IVMC delivers educational resources, hands-on experiences, and networking opportunities to individuals in order to further their knowledge in the holistic veterinary medical community. The IVMC also helps students and recent graduates gain professional certification and assist in their search for employment in the area of holistic veterinary medicine.

Maryland Veterinary Medical Association - Student Chapter (MVMA-SC)

The student chapter of the Maryland Veterinary Medical Association serves to strengthen the connection between the MVMA and all veterinary students at VA-MD Vet Med and to broaden the educational experience by providing supplemental opportunities for learning about veterinary practice in Maryland with regard to laws, economics and networking. We also help students develop professional relationships with current practitioners in the state to provide opportunities for future career development.

Omega Tau Sigma (OTS)

OTS is a national veterinary service fraternity. The Lambda chapter is open to faculty, staff, and students and organizes social events as well as service projects. Our service projects include blood drives with the Red Cross, Pet Portraits with Santa, Easter Egg Hunt, and many more. Through these events OTS allows students the opportunity to give back to the community and the profession as well as relax and take a break from academics.

Pathology Club

The Pathology Club is ideal for students with a serious interest in pursuing a pathology career as well as those who just want to find the answer to "What happened?" The club has histopathology & cytology rounds on Mondays and participates in the hospital's gross pathology rounds on Fridays. The Pathology Club also facilitates the shadowing of the on-call pathologists by interested club members during weekend necropsies.

Public Veterinary Practice Club (PVPC)

The Public Veterinary Practice Club promotes the many facets of non-traditional veterinary medicine. We host a number of speakers and wet labs each semester, with the goal of exposing students to the variety of careers in public and corporate veterinary practice. Within PVPC, we have student chapters of the Association of Avian Veterinarians, Association of Exotic Mammal Veterinarians, Association of Reptile and Amphibian Veterinarians, and the American Association of Wildlife Veterinarians, each of which offers unique opportunities to learn about different and exciting species!

Student Chapter of the Veterinary Emergency and Critical Care Services (SCVECCS)

The Student Chapter of the Veterinary Emergency and Critical Care Services was formed to promote emergency medicine and related services at the college. The club organizes small animal intensive care experiences at the veterinary teaching hospital for student members and hosts speakers related to emergency medicine for all species. The club also hosts wet-labs during the academic year for students to develop hands on skills used in emergency veterinary practice.

Theriogenology Club

The Theriogenology Club focuses on more in-depth issues dealing with animal reproductive health and success. The club was formed to assist students interested in reproduction to gain more knowledge and experiences than they might get in the classroom. The club organizes several hands-on wetlabs during the year such as alpaca castrations and cattle ultrasonography where students work directly with the animals under the supervision of clinicians. Additionally, there are monthly rounds and meetings with speakers from both inside and outside the college who discuss reproductive topics in the small animal, food animal, and equine areas.

Veterinary Business Management Association (VBMA)

The VBMA is a national student-managed organization intent on improving the veterinary profession through increasing business knowledge, creating networking opportunities, and empowering students to achieve their personal and professional goals. They share the belief of many other veterinary professionals; in order to provide the best care for animals, we need to increase our knowledge about subjects outside of the medical realm so that we can better serve our clients through this increased understanding.

Veterinary Imaging Club

The Veterinary Imaging Club works to foster veterinary student engagement, education, and interest in the field of radiology and provide opportunities for experience with different imaging modalities.

Veterinarians as One Inclusive Community for Empowerment

Veterinarians as One Inclusive Community for Empowerment (VOICE) is a student-run organization that seeks to increase awareness, respect, and sensitivity to differences among all individuals and communities in the field of veterinary medicine. VOICE also aims to celebrate diversity within our profession, to encourage campus environments that embrace diversity and promote the success of all students, and to emphasize the importance of cross-cultural awareness in veterinary medicine in order to meet the needs of our diversifying clientele.

Virginia-Maryland Surgery Club

The Virginia-Maryland Surgery Club's main purpose is to expose students to the field of surgery with hands-on wet labs, such as monthly suture clinics and lectures regarding the advancements in large and small animal veterinary surgery.

Virginia Veterinary Medical Association - Student Chapter (VVMA-SC)

The Student Chapter of the Virginia Veterinary Medical Association operates out of the Virginia-Maryland College of Veterinary Medicine, and aims to provide exciting and worthwhile opportunities for the next generation of veterinarians.

Women's Veterinary Leadership Development Initiative Student Chapter (WVLDI)

The Women's Veterinary Leadership Development Initiative Student Chapter supports women in seeking and achieving leadership roles to match the shifting demographic of veterinary medicine. WVLDI SC's vision is to develop confident leaders to take on roles that will continue to develop the veterinary profession.

Virginia Maryland College of Veterinary Medicine Alumni Society

The Alumni Society welcomes all VMCVM graduates as members into a lifelong professional society as affiliated with the Virginia Tech and University of Maryland Alumni Associations. A Board of Directors and Alumni Council serve to represent the voices of over 3,000 members from the first graduating class in 1984 to present day. The Society's shared vision is to promote engagement through social events and interaction, career development and student mentoring, and to direct opportunities that function to advance the college and veterinary profession. Members of the Alumni Society are welcomed back to VMCVM throughout the year to reconnect with classmates, faculty, and students, and to share their knowledge and perspective in supporting students as they transition between vet school and a fulfilling professional life.

STARTING A DVM STUDENT ORGANIZATION AT THE COLLEGE

To start a DVM Student Organization at the college, please inform the Assistant Director of Admissions and Student Services and SCAVMA of your intended club and list the interested student leaders. SCAVMA serves as the student government at the Virginia-Maryland College of Veterinary Medicine and acts like an umbrella organization to all other DVM student organizations. As such, once you notify SCAVMA of your intent, you will then be notified by SCAVMA of the steps to completing the founding of your intended club. In addition to adhering to SCAVMA's club starting process, you must also meet the requirements of starting a registered student organization (RSO) laid out by the Virginia Tech's Student Engagement and Campus Life office.

<http://www.campuslife.vt.edu>

ADDITIONAL STUDENT ORGANIZATIONS AT VMCVM

Biomedical and Veterinary Sciences Graduate Student Association (BMVS-GSA)

VA-MD Vet Med's Biomedical and Veterinary Sciences (BMVS) Graduate Student Association serves to represent the graduate students and residents of the college, including those at the University of Maryland- College Park campus and the Equine Medical Center in Leesburg.

Public Health Association at Virginia Tech (PHA@VT)

The Public Health Association is open to any student interested in learning about and promoting Public Health at Virginia Tech and in the community. We provide educational, professional, service and social opportunities to learn more about Public Health. Founded on the "One Health" concept, the Virginia Tech Master of Public Health Program brings animals, humans, and the environment in focus to promote and improve public health locally, nationally, and globally. The PHA@VT works within that focus to help students learn more and become active in the promotion of public health.

ADDITIONAL STUDENT ORGANIZATIONS AT VIRGINIA TECH

Graduate Student Assembly

The Graduate Student Assembly (GSA) is the governing body of approximately 4,000 on-campus and 2,000 off-campus graduate students. The Assembly represents students' concerns and serves as their liaison with the University Administration. GSA members also serve on a variety of university commissions and committees. In addition, it administers two grant programs to directly promote research and educational efforts of its members. The GSA strongly promotes graduate student community across departments by providing social events to encourage graduate students to come together. Every year the governing board and delegate body work to improve campus life, scholarly development, and graduate community by creating and implementing goals based on the issues and concerns of graduate students on campus. Virginia- Maryland College of Veterinary Medicine sends several liaisons each year to the Graduate Student Assembly.

<http://blogs.lt.vt.edu/graduatestudentassembly>

Student Engagement and Campus Life

Student Engagement and Campus Life complements the academic experience by building communities, promoting holistic education, and cultivating environments through leadership, innovation, and service. VT Student Engagement and Campus Life serves as a valuable resources for student organizations and for planning events and activities outside of the college.

Student Engagement and Campus Life:
225 Squires Student Center
290 College Avenue
Blacksburg, VA 24061
540-231-5431
squiresinfo@vt.edu
<http://www.campuslife.vt.edu/>

Event Planning:
221 Squires Student Center
290 College Avenue
Blacksburg, VA 24061
540-231-5005
eventplanning@vt.edu

Graduate Life Center

Conveniently located near the library, Squires Student Center, academic buildings, and downtown Blacksburg, the Graduate Life Center (GLC) provides an intellectually stimulating and rich learning environment through spaces, services, and programming that enhance the graduate education experience, meet the unique needs of graduate and professional students, and encourage and facilitate their active participation in the graduate community.

Graduate Life Center
31H Graduate Life Center
Otey Street,
Blacksburg, VA 24061
540-231-6500 (information desk)
<http://graduatelifecenter.vt.edu/>

GobblerConnect

As Virginia Tech's online organization management system, a complete list of registered student organizations can be found through Gobberconnect at:

<https://gobblerconnect.vt.edu/>

Virginia Tech requires students to establish and maintain organizations on campus using this system. This includes the college's student organizations.

Non-Exhaustive List of Student Organizations Serving Specific Populations

A comprehensive list of student organizations, their contact information, and meeting times can be found at:

<https://gobblerconnect.vt.edu/>

Name	Abbreviation
Asian American Student Union	AASU
Black Graduate Student Organization	BGSO
Black Organizations Council	BOC
Council for International Student Organizations	CISO
Disability Alliance at VT	
Jewish Student Union	JSU
Latino Association of Student Organizations	LASO
Veterans@VT	
My Sister's Keeper	
Queer Grads, Professionals and Allies	QGPA
Queer and Trans People of Color at VT	QTPOC@VT
TransSpace at Virginia Tech	
HokiePRIDE	

VII. OTHER WAYS TO GET INVOLVED

AMBASSADOR PROGRAM

VA-MD Vet Med Student Ambassadors are the face of the college. The group promotes pride and diversity within the college and helps increase understanding of its various programs through interaction with multiple internal and external stakeholders. The Admissions Coordinator oversees this program. Details about the program and how to apply will be communicated to first year students in the Fall Semester.

Shelby Jenkins
Admissions Coordinator
540-231-4699
dvmadmit@vt.edu

COLLEGE TOURS

Tours of college facilities play an important role in public relations, fundraising and admissions. Historically, the college has been open and accommodating to the wide variety of groups, organizations and occasionally individuals that request an opportunity to visit and tour the college's educational, clinical, and research facilities. However, due to the ever increasing number of requests for college tours, only individuals representing groups that directly relate to the college's admissions and institutional advancement missions will be accommodated. All tours need to be approved by the Admissions Coordinator.

Shelby Jenkins
Admissions Coordinator
540-231-4699
dvmadmit@vt.edu

VIII. DIVERSITY AND INCLUSION SUPPORT RESOURCES

DIVERSITY & INCLUSION AT VMCVM

Dr. Ed Monroe
Chair, VA-MD Vet Med Community and Diversity Committee
Professor of Internal Medicine, Department of Small Animal Clinical Sciences
540-231-7666
monroewe@vt.edu
<http://www.vetmed.vt.edu/about/diversity.asp>

DIVERSITY ACTIVITIES & INITIATIVES AT VIRGINIA TECH

InclusiveVT

InclusiveVT is a framework that creates active, intentional engagement of Virginia Tech communities. InclusiveVT is anything that advances inclusion at Virginia Tech.

<http://www.inclusive.vt.edu/>

Diversity and Inclusion Dialogues

The VT Graduate School developed this site as a forum for engaging in dialogue about diversity and inclusion for a global society. It originated with the GRAD 5214 course entitled Diversity and Inclusion for a Global Society offered Fall '12. Although the conversation began with participants in GRAD 5214, we invite others to join us.

With the development of the InclusiveVT initiative, this site will continue to expand to incorporate additional information and resources periodically. Please follow our blog posts and join the conversation.

<https://blogs.lt.vt.edu/diversity/sample-page/>

Diversity Scholars

Diversity scholars are graduate students who specialize in and advocate for the awareness, knowledge, and skills associated with diversity and inclusion in the Graduate School and greater community. A diversity scholar's goal is to create dialogue, provide advocacy, and implement change for a more diverse and inclusive experience for all graduate students, faculty, staff, and administrators. This involvement can take place in many forms and can be specific to a particular curriculum or department, or it can be more global.

<https://graduateschool.vt.edu/about/diversity/diversity-scholars.html>

Safe Zone

Established in 1998, the Safe Zone program was created as a collaborative effort between the Dean of Students; HokiePRIDE of Virginia Tech; the Lesbian, Gay, Bisexual, Transgender Caucus (LGBT Caucus); and the Office for Equity and Access (formerly the Office of Equal Opportunity).

Now coordinated through Cultural and Community Centers, the Safe Zone program exists to educate the Virginia Tech community on topics related to the lesbian, gay, bisexual, transgender, and queer (LGBTQ+) community.

Safe Zones are members of the program who are committed to providing a more inclusive and accepting environment for lesbian, gay, bisexual, transgender, and queer communities and their allies.

https://ccc.vt.edu/resources/safe_zone.html

VETERINARY RESOURCES

Name		Website
American Association of Veterinary Medical Colleges Diversity Matters Initiative	AAVMC	http://www.aavmc.org/Programs-and-Initiatives/Diversity.aspx
American Veterinary Medical Association Diversity and Inclusion in Veterinary Medicine	AVMA	https://www.avma.org/KB/Resources/Reference/diversity/Pages/default.aspx
Broadspectrum Veterinary Student Association		http://broadspectrumvsa.blogspot.com/ https://www.facebook.com/BroadSpectrumVSA/
Lesbian & Gay Veterinary Medical Association	LGVMA	http://www.lgvma.org
Multicultural Veterinary Medical Association	MCVMA	https://www.facebook.com/groups/MCVMA/

IX. DVM STUDENT PET HEALTH

VIRGINIA TEACHING HOSPITAL

The Veterinary Teaching Hospital offers primary and referral care to large and small animals owned by our students on a fee for service basis.

Small Animal Hospital
& Emergencies
540-231-4621

Large Animal Hospital
540-231-9043

PETS IN VMCVM

You are reminded that college regulations prohibit students bringing pet animals into college buildings except for attendance at the Veterinary Teaching Hospital, in which case all policies and procedures pertaining to client-owned animals will apply. For further information regarding the college's policies on pet animals, please refer to the Handbook of Academic Policies and Procedures for DVM students.

STUDENT VETERINARY MEDICAL FUND

The purpose of the fund is to assist veterinary medical students of the Virginia-Maryland College of Veterinary Medicine in paying their pets' emergency/critical care medical expenses, so that the best veterinary care possible can be provided.

Assistance will be in the form of interest-free loans for all or a portion of the emergency/critical care expenses paid by the students for veterinary medical services at the Veterinary Teaching Hospital. If you are interested in this type funding, please contact:

Dr. Rick Hiller
Hospital Administrator
540-231-4993
rhiller@vt.edu

STUDENT PET FEEDING PROGRAMS

Hill's College Feeding Program

The Hill's College Feeding Program is designed to allow you as future veterinarians to experience different types of Hill's products while also providing students with superior nutrition for their pets.

The program gives veterinary students the opportunity to purchase any of the Hill's Science Diet or Prescription Diet products at a reduced cost. By generously donating products to the college, Hill's has allowed the proceeds from the Hill's feeding program to be re-invested into veterinary education through events such as wet labs, seminars, and conventions. In addition, each class is given an annual disbursement from the program to spend on items such as the purchase of class notes or surgical attire.

A Hill's Committee (composed of the two current Hill's representatives and faculty) is responsible for reviewing grant proposals and delegating money from the program funds. If your organization is interested in completing a proposal, please see below for the necessary forms.

For more information about the Hill's College Feeding Program, the student representative position, or Hill's Products/Services please contact the Hill's Student Representatives or consult the College Policy on "Distribution of Pet Foods to DVM Students" which is available on the CVM Intranet.

Purina For Professionals at Universities Feeding Program

The P4P@U program is designed to help anyone affiliated with VMCVM (students, faculty, technicians, etc.) learn about the various Purina Pro Plan diets get the nutrition they deserve.

P4P@U allows those at VMCVM to receive 20% off cost of any Purina Pro Plan diet or 30% off cost of any Purina Pro Plan Veterinary Diet. As a new benefit at VMCVM and an example of Purina's commitment to sustainability, those who bring their Purina pet food bags to recycle in the Terracycle receptacle will automatically be entered to win a free bag of the Purina food of their choosing. The Terracycle receptacle is located near the loading dock of the Veterinary Teaching Hospital, and any of the four Purina Student Representatives would be happy to help you find it.

Additionally, Purina sponsors organizations and events within the Virginia Tech and VMCVM communities. Purina supports police K-9 units in the area, as well as the teaching dogs in the TRACCS colony. Through partnerships with student organizations, including SAVMA and VBMA, Purina plays an active role in bringing in speakers and facilitating events and fundraisers. Purina also hosts social events and challenges for the VMCVM community each semester.

For more information, visit www.purinaforprofessionals.com, talk to your student representatives and like/follow "Purina Pro Plan veterinary Diets at VMCVM" on Facebook and Instagram for contests, prizes and updates.

BLOOD DONOR PROGRAM

The Blood Bank and Blood Donor program are services of the Veterinary Teaching Hospital which collects and stores blood products from healthy volunteer dogs and cats. These life-saving blood products are then used to treat patients in need within the hospital as well as the local veterinary community. Donors and their owners are rewarded for their volunteerism through select free products and services in the teaching hospital. Each year, additional donors are sought to replace those donors that have retired.

Dr. David C. Grant
Small Animal Clinical Services
540-231-5699
dgrant@vt.edu

X. GUIDELINES FOR DVM STUDENT-RUN EVENTS

REGISTRATION OF DVM STUDENT ACTIVITIES

Student activities, including student organization meetings, student corporate rep activities, wet labs, and guest speakers, must submit a registration request. Once approved, the event will be posted on the Student Event Calendar course page in Canvas.

Registration requests should be emailed to the Assistant Director of Student Support:

Megan Dickhans
540-231-1184
mdickhans@vt.edu

Registration exceptions - A DVM student wishing to reserve a room for the following activities does not need to go through the registration process:

- Study groups/studying
- Course-related activities
- Class officer meetings

APPROVAL OF SPEAKERS FROM EXTERNAL ENTITIES

On occasion, speakers from outside agencies, corporations, or groups may seek permission to use college facilities to meet with DVM students and speak on a wide variety of topics. At times, these speakers may be specifically addressing the sale or availability of specific products and services. Neither Virginia-Maryland College of Veterinary Medicine, nor Virginia Tech endorse specific products or services presented during these discussions. Students wishing to bring in an external speaker from a corporation or organization must do the following at least three weeks prior to the event:

1. Seek approval from the Assistant Director for Student Support. A brief biography of the speaker and a title for the presentation will be required to schedule the event.
2. Once the event is approved and registered, the event will appear on the Student Events Calendar (see above).

3. Student organizer will arrange for parking pass and visitor badge to be picked up from Office of Academic Affairs by contacting acadaff@vt.edu with speaker name and contact information two business days prior to event.

APPROVAL OF WET LABS HOSTED BY STUDENT ORGANIZATIONS

The college recognizes that DVM student organizations provide essential para-curricular learning opportunities to students. Students organizing a wet lab must do the following at least four weeks prior to the event:

1. Seek approval from the Assistant Director for Student Support. Wet lab description should include procedures, space needs, and any appropriate personnel safety needs.
2. Ask a college faculty member to be present during the wet lab. One must be present, even if a guest is running the lab.
3. Once approved, wet labs will be added to the Student Events Calendar. Please keep in mind that laboratory spaces may not be available due to curricular needs at certain times during the year.

APPROVAL OF PUBLIC EVENT

Students clubs or organizations occasionally wish to hold public events using college facilities (e.g., Dog Wash, Easter Egg Hunt and Pet Photos with Santa). In these cases, they must do the following at least six weeks prior to the event:

1. Seek approval from the Assistant Director for Student Support. Event description should include a detailed account of planned event including anticipated attendance, any live animal contact, as well as food and beverage consumption.
2. Purchase a liability insurance policy, if it is required to be able to use college facilities.

LIABILITY INSURANCE

Registered student organizations (RSOs) at Virginia Tech are not covered by the university's general liability insurance policy and, therefore, may be required to supply a certificate of insurance to use college or university facilities. You will be notified through the approval process whether or not your event requires the purchase a liability insurance policy to use college facilities. Guidance on purchasing liability insurance can be obtained by contacting the Assistant Director for Student Support.

USE OF COLLEGE LOGO AND SEAL

The use of a logo by a university, business, or organization enables that entity to be easily recognized through its use on stationery, vehicles, wearing apparel, announcements, website, etc. The Virginia-Maryland College of Veterinary Medicine has a developed a logo which is adopted as the official logo of the College.

The use of the official Virginia-Maryland College of Veterinary Medicine logo must be requested through the Assistant Director for Student Support. Please submit all logo use requests with a minimum of two weeks lead time prior to order date. Use of Virginia Tech branding (including use of the VT symbol or the Hokie Bird) materials will require four week lead time to receive authorization.

XI. THE INTRANET & OTHER ONLINE RESOURCES

INTRANET

The Intranet is located at <https://intranet.vetmed.vt.edu>. This is a site for sharing information that is only accessible to college faculty, staff, and students. You can gain access by using your PID and password.

STUDENT EVENTS CALENDAR

The Student Events Calendar is the primary way that student events are communicated to the CVM community. You will receive an invitation to join the Student Events Calendar Canvas site via email. This is optional. This calendar will include all planned student events for the DVM program. Other major events such as Commencement, Awards Ceremony, etc. will be added as available.

To view events, go to the Canvas site (canvas.vt.edu). On the toolbar to the left, there is a link for calendar.

Events will be posted after being authorized by the Assistant Director for Student Support.

Event descriptions, locations and audience information will be available by clicking on an individual event.

XII. OTHER NON-ACADEMIC POLICES AND PROCEDURES

COLLEGE OF VETERINARY MEDICINE POLICIES

A number of other Policies and Procedures which pertain to the DVM program and students in the College of Veterinary Medicine are available on the CVM Intranet.

Biosecurity Protocols

The full list of biosecurity protocols can be found by selecting the link labeled “Infection Control & Biosecurity SOPs” on the left-hand menu of the intranet under the heading “Biosecurity Protocols.”

Children in College Laboratories, Clinics, Etc.

According to this college policy, children accompanying college faculty, staff, students, or visitors, may enter college laboratories, classrooms, clinics, wards, etc., if they are kept under the direct supervision and control of the parent/guardian and if the permission of the supervisor is granted. In general, children under the age of 10 should not be permitted in any College laboratory, clinic, ward, vehicles, or any non-office area. Any health care related to injuries of any child while in University facilities or vehicles is the responsibility of the parent. The full policy can be found by selecting the link labeled “Children in College Laboratories, Clinics, Etc.” on the intranet.

VIRGINIA TECH POLICIES

Smoking

Consistent with University policy, smoking is prohibited in all buildings on the college campus and within 25 feet of entrances. <http://www.policies.vt.edu/1010.pdf>

Alcohol Use at College Sponsored Events - <http://www.policies.vt.edu/1015.pdf>



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